

APPROVED

OWEN-WITHEE POLICE COMMITTEE MEETING MINUTES

DATE: Tuesday, January 28, 2020

LOCATION: 219 North Pine Street, Owen WI 54460

TIME: 5:30pm

CITY OFFICIALS PRESENT: Pam Jaffke, Bob Wilczek, Ken Martine, Everett Lindgren, John Frankewicz, Randy Shelton and Clerk Michelle Kind

CITY OFFICIALS EXCUSED:

ATTENDANCE LIST: Police Chief/Ibarra and Deputy Clerk/Carol Devine

COMMUNITY ATTENDANCE: Nicole Rogers-Sentinel & Rural News and Cindy Cardinal-OW Enterprise.

A quorum being present, the meeting was called to order at 5:30pm.

Minutes

Motion by Wilczek/Frankewicz to approve the minutes for the 12-17-19 meeting – see attached. Motion carried.

Update on Bylaws

Discussion held regarding the original set up of the Police Commission. After discussions with the Wisconsin Retirement System, Withee Trustees, Owen Council, and Legal, the current Commission cannot levy taxes or provide payroll. Guidance provided leads us to change the name to Committee from Commission and discontinue the EIN Tax ID number. Going forward, the Committee will set a proposed yearly budget and recommend approval of the bills and payroll. The Committee will then send the payables to Owen and Withee for a second approval and payment. Owen will continue to provide 2/3 of the expenses and Withee will provide 1/3 of the expenses. Both Municipalities will have equal membership on the OWPC. A separate Police Discipline Committee will also be represented equally by Residents of Owen and Withee (non-Council members). Regular Utility disbursements will be paid as received under \$1,000 and forwarded for review. Fundraising raffle licenses will be issued under Owen's Tax ID.

Motion by Martine/Lindgren to approve the name change to Owen-Withee Police Committee. Motion carried.

Police Report

Chief Ibarra presented the December Police Incident Report – see attached.

Ibarra hired a new Part time Officer Jacob Haugstad from the academy. Jason was introduced to the Committee. Matthew Preen was hired a few weeks ago and is from Clark County.

Ibarra noted some snow emergency parking issues and vehicle thefts in our area.

Wilczek suggested in Thorpe the Snow Plowing crew can report vehicles with a snowplow ticket on the street parked illegally during a snow emergency and the Police can follow up. Kind to inquire on the ticket/card from Thorp for an example and add to the next agenda.

Vacation Time

Ibarra to research other municipalities for their Police PTO of vacation time and accruals.

K-9 Update:

Wilczek has researched the possible grant funding for a K-9 dog in other areas. Items covered include the K-9, training, vest and equipment, updates to the vehicle, etc. Types of dogs were discussed. The K-9 is estimated starting at \$20,000. The K-9 would be considered another Officer and would accompany their handler. Vet clinics were reviewed for a wellness package. Donations of food for the dog would also be fundraised.

Motion by Wilczek/Frankewicz to move forward to research and secure grants, funding, and timelines. Ibarra will be the Grant Signer for the Committee. Motion carried.

Disbursements

Motion by Martine/Shelton to approve the payment of the disbursements for \$31,518.19-see attached.

Motion carried. Payables and Payroll will be sent to Owen and Withee when completed and the Municipalities will send their quarterly payment to the OWPC.

Motion by Lindgren/Wilczek to approve the order of checks to list Owen-Withee Police. Motion carried.

Suggested Items for Future Agendas

Police ordinance Fee Schedule, K-9 Funding, Snow Emergency Plow ticket, and Vacation/PTO Accruals.

Jaffke adjourned the 1-28-20 meeting at 6:13pm.

Next OWPC meeting Tues. Feb. 25th, 2020

Respectfully submitted,
Michelle Kind, Clerk/Treasurer WCMC