

CITY OF OWEN COMMON COUNCIL MEETING MINUTES

DATE: Tuesday, February 25th, 2020

LOCATION: 219 North Pine Street, Owen WI 54460

TIME: 7:06pm

CITY OFFICIALS PRESENT: Mayor Charles Milliren, Alderpersons: Joan Jalling, Pam Jaffke, Bob Wilczek, John Mauel, Al Wagner, and Clerk Michelle Kind

CITY OFFICIALS EXCUSED: Ken Martine

ATTENDANCE LIST: CDC/Tim Swiggum

COMMUNITY ATTENDANCE: Dan Hooks, Nicole Rogers-Sentinel & Rural News, and Cindy Cardinal-OW Enterprise

A quorum being present, the meeting was called to order & the Pledge of Allegiance was recited.

Public Hearing

Public Hearing was opened at 7:07pm.

Swiggum gave a review of the proposed ordinance to add a District of R-6 Mobile Home Park District to the City of Owen Zoning Ordinance Chapter 13-1 and Official Zoning Map. The notice was published 2/11 & 2/18 and has been available for viewing at the City Hall. The density of Mobile Home Parks for a maximum of 8 mobile homes per acre was reviewed and a minimum distance of 10 feet between structures, with 5,000 square feet lots. This allows for emergency vehicles and personnel. Also noted the difference between a Mobile Home Park (owner owns lots & rents them out) and a Mobile Home Subdivision (lots and mobile homes are owned by individual owners).

Planning Committee met 1/23 and made a recommendation to approve the changes – see attached minutes.

Zoning Committee meet 2/18 and made a recommendation to approve the changes – see attached minutes.

Public Hearing was closed at 7:18pm.

Public Comment

Hooks inquired about the new City Hall building and the funds to purchase the building and the remodeling.

Minutes

Motion by Wagner/Jaffke to approve the minutes for the 2-11-20 council meeting – see attached. Motion carried.

Ordinance 13-1

Motion by Wilczek/Mauel to approve the change to Ordinance 13-1-47 for the R-6 Mobile Home Park District and the Ordinance 13-1-48 B-1 Central Commercial District addition of Hotel – see attached. Motion carried.

Zoning Map

Motion by Mauel/Jalling to approve the Zoning Map draft with duplex at 551 North Paul Ave. change to R-3 Two-Family Residential District – see attached. Motion carried.

Bartender License Application

Motion by Wilczek/Jalling to approve the Bartender License Application for Molitor. Motion carried.

Approval of initial plans for new Owen City Hall

Wilczek reported from the Building committee and presented the rough draft of the interior changes to the building and gave a review of the requests for improvements including ADA compliance, meeting room, Police Office and Locker room, Police Department door, etc.

Motion by Mauel/Jaffke to approve of the initial draft for the City Hall Building. Motion carried.

Motion by Jalling/Mauel to solicit an Architect to plan the improvements and request estimates. Motion carried.

Funding for the City Hall building, renovations, relocation

It was noted we will be looking for a low interest loan to renovate the building. The borrowing capacity for 5th street and the new building will need to be considered. Grant availability for the USRD, Police and Election ADA Compliance will be reviewed.

OWPD Report

Jaffke reported Chief is reviewing Ordinances and fee schedules. New squad specs and bids were reviewed. They group decided to add to the March 5th agenda for approval after they can review the specs.

Police Dept is currently paid overtime hours at 85.5 hrs was discussed and the group recommended to pay overtime over 80 hours. Chief surveyed area municipalities for their paid time off for comparison. The Personnel Committee is reviewing the Owen Handbook so there will be additional items to review. Parking tickets were issued for those parking during a snow emergency. The PD will give the Public Works the parking ticket forms if they see additional vehicles that need to be ticketed.

The OWPD will meet on Thurs 3/5 with Legal representatives to discuss the Ordinances and Resolutions needed to implement the joint department.
Parking by the alley and Depot will need to be addressed.

Personnel Committee Report

They are continuing to meet on revising the handbook, next meeting TBD.

Clerk Treasurer Report

The 2020 Elections are under way with the Feb 18th Primary – see attached Election results. Polls were opened 7am-8pm and we held a poll worker training today along with the public test of the new voting equipment. Board of Review training options were discussed for those on that Board. Redistricting training in cooperation with the 2020 census will be coming up for the Office. Clerk suggested a yellow tag for those with refuse and recycling carts on the curb constantly which the Road crew and post.

Community Guide Ad

Motion by Jalling/Jaffke to approve a full color ad for the Central Wisconsin Community Guide presented – see attached. Motion carried.

Treasurers /Distribution Report

Motion by Wilczek/Jalling to approve the report presented for \$412,951.47 included the February Tax settlement – see attached. Motion carried.

Suggested Items for Future Agendas

Signage at the intersection of Altenburg and Bjornstad. Park & Rec meeting end of March when the snow melts to walk through parks & review maintenance items. Ordinances for dogs, cats, and chickens/fowl.

Mayor Milliren adjourned meeting at 8:29pm.

Next Council meeting Tues. March 10th, 2020 at 7pm

Respectfully submitted,
Michelle Kind, Clerk/Treasurer WCMC