

**CITY OF OWEN COMMON COUNCIL MEETING MINUTES**

**DATE:** Tuesday, March 10th, 2020

**LOCATION:** 219 North Pine Street, Owen WI 54460

**TIME:** 7:00pm

**CITY OFFICIALS PRESENT:** Mayor Charles Milliren, Alderpersons: Joan Jalling, Pam Jaffke, Bob Wilczek, John Mauel, Al Wagner, and Clerk Michelle Kind

**CITY OFFICIALS EXCUSED:** Ken Martine

**ATTENDANCE LIST:** CDC/Tim Swiggum, Police Chief/Ibarra, DPW/Chad Smith

**COMMUNITY ATTENDANCE:** Dan Hooks 418 E 4<sup>th</sup> Street, Josh Leeder of 537 E 5<sup>th</sup> Street, Clarence Gollhardt of 412 Altenburg Ave, and Cindy Cardinal-OW Enterprise

A quorum being present, the meeting was called to order at 7:05pm & the Pledge of Allegiance was recited.

**Public Comment**

Hooks inquired on the 5<sup>th</sup> street grant providing his certified survey map, grant and Owen costs for the road project, and any security concerns, inform citizens of project process,

Issue tickets for the Altenburg intersection if drivers are speeding.

Leeder thanked public works for their snow removal efforts. Noted that by City Ordinance states when City projects are being completed, the abutting property owner can keep the wood and he would like to request his when the 5<sup>th</sup> street trees are removed for the street project, inquired if new sewer laterals will be available if citizens request (yes-they just need to request from Contractor).

Gollhardt requested additional police patrol of the Intersection of Altenburg and Bjornstad.

**Minutes**

Motion by Jalling/Wilczek to approve the minutes for the 2-25-20 council meeting – see attached. Motion carried.

**Intersection of Altenburg & Bjornstad**

Amended motion by Wilczek/Jalling to add a “No Outlet sign” or “NO through street” into the Meadowview Court subdivision. Motion carried. Police will also monitor the area.

**America in Bloom Membership**

Motion by Jaffke/Wagner to approve the registration fee of \$1,099 for the America in Bloom. Motion carried.

**2020 CDBG Street & Utility Improvements East 5<sup>th</sup> St. & Colman St**

Cedar Corp gave a review of the bids received. There were five submitted bids ranging from \$1,084,476.15 to \$1,382,970 with Steen Construction of Dorchester being the lowest bid. Discussion held on the area contractors. Chapman recommended Steen Construction as the lowest qualified bid.

Motion by Mauel to award the project to Steen. Motion failed for lack of second.

Motion by Jalling to award the project to the next lowest bidder Haas & Sons. Motion failed for lack of second.

Item tabled motion by Mauel/Wilczek. Motion carried.

### **OWPC Report**

Discussion held regarding the motions needed as follows.

### **O-W Police Dept to create a joint Discipline Commission and joint Operating Committee**

Motion by Mauel/Jaffke to approve a joint Owen-Withee Police Department to create a joint Owen-Withee Police (Discipline) Commission and a Joint Owen-Withee Police (Operating) Committee. Motion carried.

### **Authorize Legal Counsel to prepare Ordinances and Resolutions**

Motion by Jalling/Wilczek to authorize Legal Counsel to prepare Ordinances and Resolutions for the joint O-W Police to implement the joint department. Motion carried.

### **OWPC 2019 budgeted funds**

Motion by Jalling/Wagner to Transfer remaining balance of OWPC 2019 budgeted funds of \$68,042 to OWPC 2020 Budget that will go towards Vehicle, Radio, and Officer payroll – see attached revised budgets. Motion carried.

### **OWPC Funds to Owen Fund Accounts**

Motion by Jaffke/Mauel to approve to transfer OWPC funds to City of Owen fund account line items. Motion carried.

### **OWPC Vehicle Purchase**

Motion by Jalling/Wilczek approve the same Police vehicle purchase as the Village of Withee 3/9/2020 to proceed without another delay from Colby Chrysler for the 2020 Ram 1500SSV 4x4 Crew Cab with the step and running boards, truck bed spray liner, and ram storage box for \$30,932 - see attached. It was noted this was not the least expensive option, but it was local. Motion Carried.

### **OWPC Radio Purchase**

Motion by Wilczek/Jalling approve the quote from Air Communications for 4 radios at \$6,323.20 - see attached. Motion Carried.

### **Ordinance Fine Schedule**

Tabled per Chief Ibarra to review with County fee schedule.

### **Police Report**

February 2020 incident report – see attached.

### **Downtown Revitalization Report**

Swiggum reported meeting was postponed.

### **Public Works Report**

Smith reported on the following Water Items: Lead & Copper sampling, Water leaks found and repaired (East 6<sup>th</sup>, West 3<sup>rd</sup>, and East 3<sup>rd</sup>), new Scada computer system, and the PSC yearly report. Wastewater items included a review from the Sewer Commission meeting held 2/20/2020

Street items of keeping storm drains open during the freeze and thaw – see attached.

**CDC Report**

The Chamber of Commerce sold 40 booth spots (5 remaining) for the O-W Business Expo at the Old School April 4<sup>th</sup>, 2020.

Farmers Market activities are being planned. The Library will provide a reading a month, extend farmers market through October, add entertainment, utilize trackless train and provide tour rides.

Developers meeting this week to review possible one level Senior apartments with community areas with CountySide Estates.

**Clerk/Treasurer Report**

Audit for 2019 in progress this week. Resolved several delinquent Utility Account balances, Council please review training options for BOR sent last time & a new option from WMCA in Black River Fall on Thurs 4/23.

Open Book is scheduled for 4/20 from 1-3pm (residents can review the roll here with the Assessor).

Board of Review is scheduled for 4/27 from 2-4pm - this is when I need the BOR to attend.

**AP Distribution Report**

Motion by Mauel/Jalling to approve the report presented for \$101,904.13– see attached. Motion carried.

**Treasurer February Report**

Motion by Jaffke/Wagner to approve the report presented for February – see attached. Motion carried.

**Ordinances**

Ordinances for dogs, cats, and chickens/fowl to be forwarded to that Committee as well as the Fine schedule.

**Suggested Items for Future Agendas**

CVTC 2020 April 7<sup>th</sup> Referendum

Mayor Milliren adjourned meeting at 8:46pm.

Next Council meeting Tues. March 24<sup>th</sup>, 2020 at 7pm

Respectfully submitted,  
Michelle Kind, Clerk/Treasurer WCMC