

Approved

CITY OF OWEN PERSONNEL COMMITTEE

DATE: Wednesday, March 18th, 2020

LOCATION: 219 North Pine Street, Owen WI 54460

TIME: 6:00pm

CITY OFFICIALS PRESENT: Alderpersons: Pam Jaffke, Joan Jalling, Ken Martine, and Mayor Charlie Milliren

CITY OFFICIALS EXCUSED:

ATTENDANCE LIST: Clerk/Treasurer Michelle Kind, Deputy Clerk Carol Devine, and DPW/Chad Smith

COMMUNITY ATTENDANCE: none

Meeting was called to order at 6:05pm.

Motion by Martine/Jalling to meet in closed session at 6:05pm pursuant to WI S. S. 19.85 (1) (c) consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion carried. Roll call approved by Jaffke, Jalling, & Martine.

Motion by Martine/Jalling to reconvene in open session 7:20pm. Motion carried.

The Committee gave Chad Smith/DPW his 6-month review.

The Committee recommends to the Council to accept the verbal request of Carol Devine's retirement as the Deputy Clerk with the last date of employment of 4/17/20 and to post the position for 25 hours to applicants as soon as possible.

Motion by Martine/Jalling to approve meeting minutes from 1/22, 2/5, & 2/12 – see attached. Motion carried.

Item tabled of reviewing Owen handbook.

Meeting adjourned at 7:21pm.

Respectfully submitted,
Michelle Kind, Clerk/Treasurer WCMC