

**APPROVED**

## **OWEN-WITHEE POLICE COMMITTEE MEETING MINUTES**

**DATE:** Tuesday, July 7th, 2020

**LOCATION:** Owen Community Center 833 West 3<sup>rd</sup> Street, Owen WI 54460

**TIME:** 6:00pm

**CITY OFFICIALS PRESENT:** OWEN: Pam Jaffke, Bob Wilczek, and Michelle Kind,  
WITHEE: Everett Lindgren, Randy Shelton, John Frankewicz, and Ellen Niemi-via zoom

**OFFICIALS EXCUSED:** Ken Martine

**ATTENDANCE LIST:** Police Chief/Ibarra, Officer Juzwiak & CDC/Tim Swiggum

**COMMUNITY ATTENDANCE:** Nicole Rogers-Sentinel Rural News & Cindy Cardinal-OW Enterprise

A quorum being present, the meeting was called to order at 6:05pm.

### **Minutes**

Motion by Shelton/Wilczek to approve the minutes for the 06-02-20 meeting– see attached. Motion carried.

### **Police Report**

Chief Ibarra presented the June Police Incident Reports – see attached. Noted not all calls were represented as the County had computer issues allocating the calls.

### **Donation of Funds approval:**

Ibarra reported donations of gift cards were given to the Officers through a grant from Prevail Bank for COVID. Also noted they received maple syrup, squad radio, mobile computer, and blank award plaques from various donors. Ibarra to send list to Office to send Thank you cards – see attached.

### **Continued use for Crown Victoria:**

Motion by Lindgren/Wilczek to approve the continued use of the older PD squad Crown Victoria and leave equipped. It is to be stripped to match at approx. \$450.00. Motion carried.

### **Squad Vehicle Equipment Outfitting:**

Motion by Lindgren/Shelton to approve the quote from General Communications of \$10,505.17 to outfit the new squad as attached and to add a Tanou cover. No striping will be applied to the new squad so it will be more used as an undercover vehicle with low profile. Motion carried.

### **Lexipol Services Agreement:**

Motion by Wilczek/Frankewicz to approve the Lexipol Services Agreement at \$1,549.00. The OWPD will pay for the annual Law Enforcement policy manual and daily training bulletins and we will be refunded by a grant from the League of Municipalities – see attached. Motion carried.

### **Disbursements**

Motion by Wilczek/Shelton to approve the payment of the disbursements for \$11,200.81 through 7/2/2020-see attached. Motion carried.

**Legal Representation for OWPD/Agreement Options & Contract Agreement Review:**

Motion by Wilczek/Lindgren to request Ibarra find Legal Counsel and have the agreement between Owen and Withee drawn up as soon as possible. Contract to be sent out to both municipalities as soon as it is ready for review to have it completed by the next meeting if possible. Motion carried.

**Closed Session for Officer Juzwiak Review:**

Motion by Wilczek/Frankewicz to go into closed session with Chief Ibarra at 6:40pm to discuss Officer Juzwiak's Employment Review per Consideration of Wages & Benefits Under WI S. S. 19.85(1)(b)&(c) Consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for employee reviews. Motion carried.

**Reconvene to Open Session:**

Motion by Lindgren/Frankewicz to go back into open session at 6:52pm. Motion carried.

**Officer Juzwiak Review:**

Motion by Shelton/Wilczek to approve Officer Juzwiak a raise of 4.55% effective at the next payroll. Committee discussed evaluation of work performance per Chief Ibarra's comments. Motion carried.

**Suggested Items for Future Agendas**

Joint Legal Agreement, 6-month budget update and review payroll budget for a 3<sup>rd</sup> part time Police Officer.

Jaffke adjourned the meeting at 7:04pm.

Next regular meeting is scheduled for Tuesday, August 4th, 2020

Respectfully submitted,  
Michelle Kind, Clerk/Treasurer WCMC