

APPROVED

OWEN-WITHEE POLICE COMMITTEE MEETING MINUTES

DATE: Tuesday, September 1st, 2020

LOCATION: Owen Community Center 833 West 3rd Street, Owen WI 54460

TIME: 6:00pm

CITY OFFICIALS PRESENT: OWEN: Pam Jaffke, Ken Martine, Bob Wilczek, and Michelle Kind,
WITHEE: Everett Lindgren, Randy Shelton, and Ellen Niemi-via zoom

OFFICIALS EXCUSED: John Frankewicz

ATTENDANCE LIST: Police Chief/Ibarra and Officer Juzwiak

COMMUNITY ATTENDANCE: Nicole Rogers-Sentinel Rural News & Cindy Cardinal-OW
Enterprise

A quorum being present, the meeting was called to order at 6:07pm.

Minutes

Motion by Wilczek/Martine to approve the minutes for the 08/03/20 meeting– see attached. Motion carried.

Police Report

Chief Ibarra presented the August Police Incident Reports – see attached. Discussion held regarding charging the seized &/or impounded vehicles in custody which Ibarra is working on.

Accounts Payable Disbursements

Motion by Shelton/Martine to approve the payment of the disbursements from 8/4/20-9/1/20 for \$27,082.28 including payrolls from 8/12 & 8/26 -see attached. Motion carried.

Contract for OWPD Owen-Withee Agreement:

Motion by Wilczek/Shelton to approve the agreement provided by Yed Legal with corrections made, questions noted, and forwarding revised copies to both Municipal bodies as soon as possible – see attached. Motion carried.

Closed Session for Chief Ibarra Review:

Motion by Wilczek/Lindgren to go into closed session with Chief Ibarra at 7:10pm to discuss Chief of Police Ibarra's Employment Review per Consideration of Wages & Benefits Under WI S. S. 19.85(1)(b)&(c) Consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for employee reviews. Motion carried.

Reconvene to Open Session:

Motion by Martine/Lindgren to go back into open session at 7:15pm. Motion carried.

Chief Ibarra Review:

Motion by Martine/Shelton to approve Chief Ibarra a raise of \$1.00 effective January 1st, 2021 as everyone is very pleased with Chief's performance with the Community, Municipalities, as well as Office and Staff. Motion carried.

6-month budget review & preliminary 2021 budget with third Officer budget options:

Discussion held regarding 2021 budget. Ibarra provided three scenarios as follows: No part time officer, continued part time officer with 30 hours, and three full time officers with health care benefits allotments – see attached. Utilities and Rent were taken off until 2021 with new numbers at the new building. Squad Outlay and Clerical were reduced.

Motion by Martine/Wilczek to table the budget and bring back with adjustments and note the percent increases and break out health care increase for 3rd officer as a separate line item to note the difference in the budget if taken or not. Motion carried.

Suggested Items for Future Agendas

Joint Legal Agreement, 6-month budget update and review payroll budget for a 3rd part time Police Officer, K9 Fund, & Squad updates. DJ's redid the grill on the white squad and sand blasted & power coating it. This was a donation and DJ's was sent a thank you.

Jaffke adjourned the meeting at 7:47pm.

Next regular meeting is scheduled for Tuesday, October 6th, 2020

Respectfully submitted,
Michelle Kind, Clerk/Treasurer WCMC