

**APPROVED**

**CITY OF OWEN COMMON COUNCIL MEETING MINUTES**

**DATE:** Tuesday, October 27th, 2020

**LOCATION:** Owen Library 414 N Central Ave., Owen WI 54460

**TIME:** 6:00pm

**CITY OFFICIALS PRESENT:** Mayor Charles Milliren

Alderspersons: Joan Jalling, Pam Jaffke, Bob Wilczek, John Mauel, Ken Martine & Al Wagner

**CITY OFFICIALS EXCUSED:**

**ATTENDANCE LIST:** Clerk Michelle Kind & CDC/Tim Swiggum, PW Chad Smith, Police Chief Ibarra, and Officer Juzwiak

**COMMUNITY ATTENDANCE:** Mark Hanson, Dominic Haupt, Nicole Rogers/Sentinel & Rural News and Cindy Cardinal/O-W Enterprise

A quorum being present, the meeting was called to order by Mayor Milliren at 6:05pm & the Pledge of Allegiance was recited.

**Public Comment:**

none

**Minutes:**

Motion by Wilczek/Jaffke to approve the minutes with corrections from October 13, 2020 – see attached. Motion carried.

**Truck Route Considerations with Quiet Zone Requirements:**

Motion by Jalling/Mauel to not proceed with the Quiet Zone Requirements at this time and to change the Truck Route to allow Class B, for Empty Semi truck trailers only, to route out from Industrial onto 5<sup>th</sup> Street to Pine St. out to County Road X. Motion carried.

**Public Works Dept Report**

9<sup>th</sup> Street water main was installed today for the new Utility and there were water shut offs during the day to complete the project. The water was tapped live so there were no anticipated outages. Water flushing is almost completed for the winter. Water is flushed one line at a time to increase cleaning, several larger items of debris were removed, and this should help with dirty water complaints in lines at the ends.

**TSI Phone System presentation for New City Hall:**

Item tabled regarding the TSI phone system for the new community building. Wilczek to obtain references and additional quotes from other providers.

**House of Friends Donation request \$3,000:**

Motion by Wilczek/Jaffke to approve the 2021 donation of \$3,000 for the House of Friends of Owen for the school children – see flyer. Motion carried.

**Offer to Purchase 5 acres of the Agribusiness Park Parcel #265.0704.001 Hwy 29 SE corner – see attached:**

The offer to purchase 5 acres of land in the Agribusiness Park by Sean Reed was rescinded due to time constraints. Wilczek noted Casper Construction is now unfortunately moving out of Owen for loss of

space for equipment staging as the second location could not be put together in time before they needed to vacate the current property. Casper originally offered \$100 an acre and a counteroffer of \$500/acre was requested by Planning/Zoning and Casper accepted but the location was questioned and not approved by Council. Time ran out for another meeting by the time Casper needed to vacate their current location. Hanson made inquiries and it was noted that there is an anticipated loss of revenue for rent, pipeline campsite rentals, restaurants, and Auto Parts sold.

**Offer to Purchase 39.9 acres of Parcel 265.0319.000 & 18.24 acres of 265.0330.000 on N Industrial Park Drive – see attached:**

Motion by Jaffke/Jalling to recommend sending the Offer to the Planning Committee regarding the Purchase of 39.9 acres of Parcel 265.0319.000 & 18.24 acres of 265.0330.000 on N Industrial Park Drive. Motion carried.

**Personnel Committee Report**

Personnel met to set the 2021 cost of living raises and employee reviews due. They will forward them onto Finance.

**New Community Building Committee Report**

Wilczek noted several change orders have been submitted and they are being reviewed by the Building Committee. They will be finalizing the electrical and putting up sheet rock next week.

**Finance Committee Report:**

Finance committee to meet Nov 4<sup>th</sup> Wednesday 1pm to review items. Kind will continue to work with Depts for their budgets and enter #'s.

**Police Dept Report**

Generous donation received from Jerry & Dee Wells of \$1,000 for the K9 Fund. Mayor Milliren noted he reviewed some Police Depts receiving grants from Whitetails Unlimited.

**Clerk/Treasurer Dept Report**

Nov Presidential Election is less than 7 days away, budget coming along for 2021, Utility Tax Roll notices going out

**CDC Report**

Autumnfest updates with the Governor's stay at home guidelines and Halloween, offers to purchase to send to Planning and Zoning, updating the website & budget, working on the Legal documentation for the CountrySide Estates covenants. Assisting PW Smith with the Quiet Zone and Truck Route.

**Disbursements/Accounts Payable:**

Motion by Martine/Mauel to approve the accounts payable of \$234,451.00 as presented – see attached. Tif #4 2019 Road repairs were over \$150,400. Motion carried.

**Suggested Items for Future Agendas:**

Budget, Raze Orders with asbestos/demolition plan, Personnel, Finance, Planning offer, and O-W Enterprise account receivable review

Mayor Milliren adjourned the meeting at 7:17pm.  
Next Council meeting is Tues. Nov 10th at 6pm.

Respectfully submitted, Michelle Kind,  
Clerk/Treasurer WCMC