

NOVEMBER 12, 2019
CITY OF OWEN COMMON COUNCIL

The City of Owen Common Council met in regular session on Tuesday, November 12, 2019 at 7:00 pm at City Hall. Mayor Charles Milliren presided and Carol Devine-City Clerk, served as secretary. Roll call of Alderpersons: Jalling, Mauel, Wagner, Jaffke and Wilczek. Martine was absent. A quorum being present, the meeting was called to order. Also present were Chief Ibarra, DPW Chad Smith and Tim Swiggum-CDC and Brian Chapman-Cedar Corp.

Pledge of Allegiance was recited.

Minutes

A Wilczek/Jalling motion/second and subsequent vote approved the minutes for the 10-22-19 council meeting.

Public Opinion

Under Public Opinion: Mr. Hooks had several comments, he wondered who was paying for the squad car repairs. He does not like our process of looking at a new municipal building. He also stated that the new city clerk should be a CPA. Jason and Jean Marcott are concerned about the condition of a property in their neighborhood and the rats that it draws. Other neighbors were there to back up the statement.

Public Present: Daniel Hooks Sr., Travis & Nicole Rogers-Sentinel & Rural News and Cindy Cardinal-OW Enterprise, Jason Thornton-O-W-C Fire and EMS, Elizabeth Rue, Jason and Jean Marcott.

House of Friends

A Wilczek/Jaffke motion/second and subsequent vote approved the annual \$3,000 donation to the House of Friends After School Program.

Treasurer's Report

A Mauel/Wilczek motion/second and subsequent vote approved the Treasurer's Report as corrected.

Condemned Properties

CDC Swiggum provided a procedure list to the council showing the steps that need to be taken to carry out a Raze Order on condemned properties. The letter will be going out to the property owners allowing them 30 days to tear down their buildings.

Public Works report

DPW Chad Smith presented his written report and answered questions. Water and Sewer budget items were discussed and how he is dealing with them.

OW Police Report

Chief Ibarra explained the squad repair bill questioned earlier. Served two warrants last month. Officer Juzwiak attended drug training, a 2 day course in Sparta. Chief Ibarra attended a Grant writing training in Green Bay.

Parks and Rec Report

Wilczek provided an overview of the projects that Parks and Recreation have discussed and are working on. The new shower/bathroom will not be completed this Fall but will be first thing in Spring. Discussion and recommendations will be forthcoming regarding the charges for renting the Millpond buildings and concession stand as well as camping fees at Crowley Park.

Municipal Building Committee Report

Wilczek reported that WE Energies is willing to sell their former building to the city for the appraised value of \$69,000 roughly. The committee intends to continue looking at other options for now. Brian Chapman from Cedar Corp. said that he will have his grant writers look into this for us.

Final Pay Request- Francis Melvin Inc.-Colman Street Sanitary Sewer Project

A Mauel/Jalling motion/second and subsequent vote approved the Final Pay Request for payment in the amount of \$51,977.80 to Francis Melvin Inc to complete the Colman Sanitary Sewer Project.

2019 Street Project-Pay Request #2 for Haas and Sons

A Jalling/Wagner motion/second and subsequent vote approved Pay Request #2 from Haas and Sons for the amount of \$140,022.18 for the 2019 Street Improvement Project. The project will be completed in the Spring.

Bowmar Appraisal Proposal

Clerk Devine presented the proposal from Bowmar Appraisal for the years 2020-2022. A Jaffke/Wagner motion/second and subsequent vote approved the proposal as written. 2020-\$7,300, 2021-7,450, 2022-7,650(optional year)

Spectrum Insurance Policies

A Wilczek/Mauel motion/second and subsequent vote approved the Spectrum Insurance proposal for 2020 Auto and General Liability-\$10,698, and Worker's Compensation-\$7,285, at a total cost of \$17,983. It was suggested the City do comparison costs for next year.

Resolution #2019-07

Resolution #2019-07 was presented by Alderwoman Jalling. She read the entire resolution aloud to the council before they voted to on adopting the resolution to approve borrowing in the amount of \$449,476.40 from the Board of the Commissioners of Public Lands Trust Fund for the 2019 Street Project that is underway. Bob Wilczek seconded to move to adoption through a roll call vote as follows: Wagner-Aye, Mauel-Aye, Martine-absent, Jalling-Aye, Jaffke-Aye and Wilczek-Aye. Vote total 5 Ayes-0 Nays.

2020 Budget Update

Council was presented a draft copy of the 2020 budget. Council was asked to review and contact the Clerk or Finance Committee members if they have questions or concerns. Budget will be on the agenda for approval at the November 26th Council meeting.

Professional Development Academy

Mayor Milliren reported that he has been attending a training program to help develop and improve leadership skills. He will bring more information to the next meeting.

CDC Report

CDC Swiggum reported that the Owen Public Library held a Trunk or Treat event the evening of Halloween that drew close to 250 children out. The O-W Lions have donated \$1,000 toward the purchase of the electric train and may donate more if more organizations get involved. The VPLE Environmental Insurance testing was done, meeting next week to discuss the findings with Cedar Corp. engineers. The River Country/Heartland rail spur is coming along nicely and should be completed soon. Swiggum reported that he had not heard from the potential warehouse looking at the East Commercial Park. He has been helping with financing for the street projects, FEMA disaster relief paperwork at city hall as well as attending various committee meetings.

Disbursements

A Mauel/Jalling motion/second and subsequent vote approved to pay disbursements: City Pooled Check #29001-29050. City \$24,926.67; Water \$18,729.56 and Sewer \$13,361.95.

Suggested Items for Future Agendas:

Parks and Recreation fee approval, Municipal Building Committee, Budget Hearing and final approval.

Mayor Milliren adjourned the 11-12-19 Open Session Meeting at 8:14.
(To be considered for approval at the 11-26-19 Council Meeting. Published 11-19-19)