

## **JANUARY 22, 2019 CITY OF OWEN COMMON COUNCIL**

The City of Owen Common Council met in regular session on Tuesday, January 22, 2019 at 7:00 pm at City Hall. Mayor Charles Milliren presided and Carol Devine-City Clerk, served as secretary. Roll call of Alderpersons: Jaffke, Mauel, Martine, Jalling, Wagner and Wilczek. A quorum being present, the meeting was called to order. Also present were: Erik Stinson-DPW and Tim Swiggum-CDC. Pledge of Allegiance was recited.

### **Minutes**

A Wilczek /Mauel motion and subsequent vote approved the minutes for the 1-8-19 council meeting.

### **Public Opinion**

Under Public Opinion: Dan Hooks is still concerned about the lack of fencing behind Heartland Coop and if anything was being done regarding the legalities of the house being torn down on 4<sup>th</sup> Street. Mike Grobe was also concerned with the probability of asbestos in the house and of the house not being secure. Clerk Devine said she would reach out to the owner, ask him to secure the house and relay to him the other concerns that were noted.

**Public Present:** Travis Rogers and Nicole Shattuck-Sentinel & Rural News, Dan Hooks, Cindy Cardinal-OW Enterprise, Mike Grobe, Kevin Molitor, Bob Zaidel and Brian Chapman-Cedar Corporation.

### **Deputy Clerk Resignation/New Hire**

A Jaffke/Wilczek motion and subsequent vote approved accepting the letter of resignation submitted by the recently hired Deputy City Clerk, Jami Pichla. Pam Jaffke reported the Personnel Committee had conducted three interviews and are in the process of verifying references. They will meet again on February 2<sup>nd</sup> to render their final decision. The recommendation will then be brought to the Council at the February 12<sup>th</sup> Council Meeting.

### **Owen Jr Fair Report**

A Martine/Wagner motion and subsequent vote approved the Owen Jr Fair report from 2018 as submitted by Treasurer Jody Nordine. The fair will be held this year the last weekend in June.

### **Visitor's Guide**

A Wilczek/Jaffke motion and subsequent vote approved purchasing a half page ad in the Visitor's Guide for the cost of \$350. Withee will be asked to also purchase a half page ad, with the Owen-Withee Chamber of Commerce purchasing a full-page ad. In all, Owen and Withee will have a full colored two page spread in the upcoming Visitor's Guide.

### **Coleman Street Sanitary Sewer**

DPW Erik Stinson gave a brief history on the area of sewer that needed to be replaced. The PVC that had been originally installed in the area to the east of the railroad tracks between Colman and Third Street has floated up disrupting the grade of the sewer pipes. Because of this the pipes need to be cleaned continuously and it is just be a matter of time before there is a major backup. Brian Chapman, Cedar Corporation gave a price of \$14,450 in engineering costs to do the survey, design the project, obtain the needed permits to complete this project. Cedar Corp would also be responsible for putting the project out for bids. The estimated cost of the project is \$72,000. A Mauel/Wilczek motion and subsequent vote approved Cedar Corporation to move forward. This project is 100% TIF eligible.

### **CDBG Application Fee**

Brain Champman, Cedar Corporation proposed applying for a Community Development Block Grant to redo 5<sup>th</sup> Street between Hwy D and the railroad tracks. A Wilczek/Mauel motion and subsequent vote approved allowing Cedar Corporation to apply for a CDBG grant for a 50-50 match for the cost of the 5<sup>th</sup> Street project at the cost of \$5,500 to the City.

**Water System Modeling**

Brian Chapman, Cedar Corporation explained this Water System Modeling project would consist of taking the Owen and Withee maps of our wells, putting them in the computer and then giving each pipe, each valve a value. With that information, a real-life model will be made which would help in making decisions about the productivity of the wells, the water flow of the hydrants, what would happen if a well had to be taken off line and if it would be more productive to do so. Also, we would be able to supply new industries with more accurate information regarding the availability our water supply. A Martine/Mauel motion and subsequent vote approved Cedar Corporation to move ahead with the water system modeling program at a cost of \$8,000.

**CDC Report**

CDC Tim Swiggum met with Ehlers and Cedar Corp and the City's finances look good. Brian Riley, of Ehlers, is very comfortable with the funding we have available for our upcoming projects. The Planning Committee is working on the Comprehensive Plan for the City. Quality Roasting is getting a survey done for its rail spur. Tim completed the tax bill for Heartland, \$140,000. The House of Friends is back in session at the Old School. The website is back on line, but still in need of updating. The Owen-Withee Area Chamber of Commerce will hold their 17th Annual Businessman's Gathering Feb. 4th at Beaver's Bar and Grill in Withee. The speaker will be Riley Hebert. Mr Hebert is head of the Clark County Young Professionals. The Annual Business Expo will be held April 6<sup>th</sup>. A Wilczek/Mauel motion and subsequent vote approved the CDC report.

**Disbursements**

A Martine/Jaffke and subsequent vote approved to pay disbursements: City Pooled Check #28083-28153. City \$72,070.55; Water \$52,890.71; Sewer \$7,524.75 and Tax Roll \$132,172.67.

Mayor Milliren adjourned the 1-22-19 Open Session at 7:54.

**(To be considered for approval at the 2-12-19 Council Meeting. Published 1-29-16)**