

APRIL 23, 2019
CITY OF OWEN COMMON COUNCIL

The City of Owen Common Council met in regular session on Tuesday, April 23, 2019 at 7:07 pm at City Hall. Council President Pam Jaffke presided over the council meeting until 8 p.m. at which time Mayor Charles Milliren took over. Carol Devine-City Clerk, served as secretary. Roll call of Alderpersons: Jaffke, Mauel, Martine, Jalling, Wagner and Wilczek. A quorum being present, the meeting was called to order. Also present were Chief Ibarra, Erik Stinson, DPW, Dennis Looker and Tim Swiggum-CDC.

Pledge of Allegiance was recited.

Minutes

A Martine/Wilczek motion and subsequent vote approved the minutes from both the 4-9-19 Council Meeting and the 4-16-19 Organizational Meeting.

Public Opinion

No public opinion

Public Present: Travis Rogers-Sentinel & Rural News, Brian Chapman and Lynn McIntyre-Cedar Corp Engineers, Cindy Cardinal-OW Enterprise, Brian Riley- Ehlers & Associates and Mary Smith.

Open Public Hearing

City Council President, Pam Jaffke, opened the Public Hearing at 7:04.

Agenda for Citizen Participation hearing regarding its proposed application for Community Development Black Grant-Public Facilities Program (CDBG-PF) funds

1. Identification of total potential funds

Lynn McIntyre, Cedar Corp, reported the CDBG Program State of Wisconsin has \$10,000,000 to give out in Grant Funds. For this round of grants, the program will be awarding up to \$1,000,000 with a 2 to 1 match. We will be applying for a grant of \$1,000,000 for the project identified by the Cedar Corp Engineers and the City of Owen. Of this amount, the City's match will be \$610,110 including construction costs, engineering and grant admin costs.

2. Eligible CDBG activities

This would be an eligible CDBG activity as it is a community wide activity and would be for the health and safety of the community.

3. Presentation of identified community development needs

This project which has been identified as E 5th St and Colman St, will include street reconstruction and infrastructure improvement. There are many issues with the sidewalks in that area; the water main is undersized, missing storm sewer, which is causing the streets to deteriorate, and there are also lead lateral connections that need to be replaced.

4. Presentation of activities proposed for CDBG application, including potential residential displacement

There will not be any residential displacement during the course of this project.

5. Citizen input regarding proposed and other CDBG activities

There was no Citizen input. If awarded the grant, the project would not start until late spring or early summer of 2020.

Close Public Hearing

City Council President, Pam Jaffke, closed the Public Hearing at 7:12.

Authorizing Resolution #2019-01 for the Submission of the CDBG Application.

A Wilczek/Martine motion and subsequent vote approved Resolution #2019-01, for submission of the CDBG grant by Cedar Corp.

Authorizing Resolution #2019-02 Providing a Guarantee of Matching Funds for the CDBG-PF Application.

A Wilczek/Mauel motion and subsequent vote approved Resolution #2019-02, guaranteeing the matching funds for the CDBG-PF Application.

TIF Financing

Brian Riley with Elhers gave a presentation on where the City currently stands financially and what needs to be done moving forward. Elhers has assisted the City with financial matters going back several years. The matter at hand, currently, is the Heartland Project. At this time, we can refinance previous debts the city has occurred, plus the additional capital needed for the Heartland project; and transition that into a TID Revenue Bond Loan. This will free up our general obligation borrowing capacity. Brian recommends partnering with DA Davison out of Iowa. They work with banks all across the country, and more importantly, they have worked with other municipalities in similar situations with positive results. Brian assured us the City is in an ideal position right now to accomplish this; paying off both previous obligations and assuming present obligations. A Mauel/Martine motion and subsequent vote approved moving forward with Elhers working together with the City and DA Davison to complete this transaction.

Personnel Committee Recommendation

Chair Pam Jaffke reported the Personnel Committee had voted to recommend the City pay Dennis Looker an additional \$266 a month to pay for his wife's insurance premium. Our Employee Handbook mandates anyone turning 65 be off our insurance and be covered under Medicare. As the City would be saving money by Dennis going from a couple to a single plan, Dennis felt the City should cover the cost of Vicki's premium. A Wilczek/Wagner motion and subsequent vote approved tabling the Personnel Committee Recommendation until after the sequential closed session.

Discussion and possible motion to convene into closed session pursuant to Wis.Stat.19.85(1)(c) (Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility) to review and discuss the reimbursement of insurance premiums to Dennis Looker.

A Wilczek/Jaffke motion and subsequent roll call vote approved the council going into closed session at 8 p.m..

Motion to reconvene into open session pursuant to Wis.Stat.19.85(1)(c) for possible additional discussion and/or action concerning any matter discussed in closed session.

At 8:27 the Council reconvened into open session. A Martine/Wilczek motion and subsequent vote moved to deny additional payment to Dennis Looker for spouse's insurance.

OW Police Commission Report

Chair Pam Jaffke reported the Commission had a quick meeting prior to Council. Chris Brandner, the new part-time officer, introduced himself to the committee. The Police Discipline Committee was named: Cindy Knight and Kevin Moliter as Owen representatives and Chris Lulloff and Dan Hipikka representing Withee. A Mauel/Wagner motion and subsequent vote approved the OW police Commission Report.

Community Code Updates

A Mauel/Martine motion and subsequent vote approved to table the Community Code Updates until the next meeting as there was a discrepancy with the Ordinance numbers.

Quarterly Payroll Report

A Martine/Wagner motion and subsequent vote approved the 3-31-19 quarterly payroll report.

Committee Appointments

A Mauel/Wilczek motion and subsequent vote approved to table the additional Committee appointments until the next meeting.

L.W.M. Local Government Workshop 101

A Wilczek /Mauel motion and subsequent vote approved any council members or city employees to attend any of the L.W.M. 101 Local Government Workshop sessions listed, just notify Clerk Devine.

CCEDC Annual Meeting

A Jafkke/Wagner motion and subsequent vote approved any council members or city employees to attend the CCEDC Annual Meeting on May 9, 2019. Again, notify Clerk Devine

CDC Report

CDC Tim Swiggum reported the Clark Co Economic Development Flier has been updated. This flier, along with other city information, will be on display at the Community Booth at the Annual CCEDC meeting in Greenwood on May 8th. Tim submitted an AARP Community Challenge grant which, if granted, would be used towards the purchase of a trackless train which different community organizations have shown interest. We will know by June if the \$5,000 grant will be awarded. The Farmers Market not looking too good due to lack of vendors, even though the price is right, free. Growin Owen Committee met. Making plans for the Community Service Day on May 15. One of the projects the kids will be working on is establishing a butterfly garden by the Library. Also, they will be cleaning up around the park and the Veterans Memorial. A Mauel/Wagner motion and subsequent vote approved the CDC report as submitted by CDC Tim Swiggum.

Disbursements

A Mauel/Jaffke and subsequent vote approved to pay disbursements: City Pooled Check #28395-28429. City \$52,311.15; Water \$3,769.18 and Sewer \$128,642.68.

Items for Future Agendas

Community Code Service-New Ordinances, Vaping Ordinance, Committee appointments, Resolution for Partners of Bond

Mayor Milliren adjourned the 4-23-19 Open Session at 8:45.

(To be considered for approval at the 5-14-19 Council Meeting. Published 4-30-19)