



**CITY OF OWEN
PERMIT COMMITTEE
Tuesday, MAY 30TH, 2023, 6:00 PM
Owen City Hall 833 W 3rd Street**

Meeting was called to Order at 6:00pm. Roll call was taken Mayor Jalling, Chief Fehlman, Alderperson Wilczek, Alderperson Jaffke, Clerk Rau, Deputy Clerk Stolfi and Cindy Cardinal from ES Rural News.

Discussion was on Permit and Fee Schedules, Deputy Stolfi had made up a new Special event/Block party permit that needed the permit committee's approval. Wilczek had brought a valid point that everyone should get the permit if they are part of the city or not. Mayor Jalling agreed with Wilczek, it doesn't matter if we charge for the permit or not, but everyone should obtain one. The Chief had brought up that the permit need not hold the city liable, also the police department needs to be aware of these events prior to the day of. The mayor asked if there is anything in the permit contract saying how far in advance a notice should be given. Deputy Stolfi answered it says 7 days prior to the common council meeting before the event takes place, Chief said at least 60 days prior to the last council meeting to approve the event. Cindy Cardinal said they didn't know the date for the June Street dance 60 days in advance. Chief Fehlman decided to have it 30 days prior to the last council meeting to approve the event. Deputy Clerk said the noise ordinance is 9:00pm, Chief Fehlman said on the permit there will be an area where the permittee can ask if the amplified sound can go past 9:00 pm. Wilczek asked the chief what are you going to be looking at when you get a permit like this to approve it? Chief replied when, who, where and what times, the biggest thing is that he be notified in advance. Wilczek recommended a 50.00 fee that would be reimbursed when the street is cleaned up, the committee decided to put a little bite into it and make it a 100.00 instead which would be reimbursed after cleaning up. A Wilczek/Jalling motion to have deputy Stolfi add the changes to the Special Street Use/ Block Party Permit.

Respectfully submitted: Tracy Rau Clerk/Treasurer

Approved 6/13/23