

CITY OF OWEN COMMON COUNCIL MEETING MINUTES

DATE: Tuesday, June 27, 2023,

LOCATION: City Hall

TIME: 6:00pm

CITY OFFICIALS PRESENT: Mayor Scott Jalling

Alderpersons: Joan Jalling, Pam Jaffke, Bob Wilczek, John Mael, Matt Riihinen, and Ken Martine.

ATTENDANCE LIST: Clerk/Treasurer Tracy Rau, DPW Chad Smith, and Chief Patrick Fehlman.

COMMUNITY ATTENDANCE: Cindy Cardinal/Enterprise Sentinel, Andrea Mahnke, Tom Jirschele, Charlie Milliren, Carey Hargot, Rocky Lehr, Lonnie Kroeplin, and Phil Greschner. Laken Potocnik via phone.

The meeting was called to order by Mayor Jalling at 6:00pm & the Pledge of Allegiance was recited.

Public Comment: None.

Approve Minutes from 6.13.23 Meeting: Jalling/Wilczek motion to approve. Motion carried.

Water Tower: DPW Smith has nothing to report yet. Will carry over to next meeting.

Hours of Service: DPW Smith was wondering if Public Works and City Hall could switch to four ten-hour days. Starting a little earlier and staying a little later. Not many people stop into the office during Fridays. Would help Public Works with mowing. This would just be summer hours. At winter we would go back to regular hours. Anyone can still call the shop and city hall to leave a message. That goes straight to emails. Wilczek asked what months? Start around Easter, see what the weather looks like, then switch over. Around Thanksgiving or when snow starts, switch to winter hours. Mayor Jalling disagreed with the switch just with wanting City Hall to be open on Fridays. People can still drop off their payments in the drop box and leave messages as all messages left at city hall go into an email, same with the messages left at the garage. Wilczek/Martine motion for the employees to go to four ten-hour days effective July 1st. Motion carried. Holidays would be worked around.

Volunteers: Clerk Rau had a question come up, a person was mandated to do some community service and was wondering if our insurance covers something like that. Talking with our insurance it does not cover volunteers through workers comp. so it doesn't cover our waterers. Just putting it out there that they are not covered under our insurance. Wilczek asked if we should develop a no hold harmless, like the train, a signed document that would cover us. Jalling said say a tractor tire fell off the tractor, made this person swerve into the road and a car hit them. That would be liability insurance because we were negligent, the tire fell off and that made them hit the car. Think we have insurance coverage for stuff like that.

Lot Prices in Countryside Estates: Wilczek said the Planning Committee met tonight, but this also was coming from a while back that never made it to council; that the committee had sat down and discussed lot prices for Countryside Estates. Don't believe that was ever motioned and approved by the council. \$3,000 a lot covers for the utilities, curb and gutter, up to this point. Moving east the lots will be larger. Twelve lots are currently available. Five that are sold. Last lot sold was for \$3,000. When we hit Phase Three of the project the Planning Committee will have to meet and reassess because it will be a different time and situation. This is what the committee thought was a fair price for the lots and the amount of money that the city has into it. Jaffke/Martine motion to sell the lots that are curbed, guttered, and plotted for \$3,000 apiece. Motion carried.

School Safe Room: DPW Smith reported there was a meeting about a week ago to discuss the Emergency Response Plan. If something were to happen certain people would be there to open doors, let people in and monitor everything. One person was Travis Serocki, our Fire Chief and another was Patrick Fehlman our Police Chief. Each department has their own emergency response plan. Things they all need to be doing during an event.

None would be able to help at the safe room. There was an idea for the janitors, or someone on call, can open the doors. Possibly getting a phone through Clark County and have them activate the doors through dispatch. The school was looking into it and another meeting because nothing is finalized.

Permits: Updated copy of the Special Event/Block Party permit. Clerk Rau mentioned just splitting it into two separate permits, keep the same wording just separate events. Bring back to council with updates.

Operator License (See Agenda List): Wilczek/Jaffke motion to approve the operator licenses for the three individuals listed. Motion carried.

Beverage Licensing (See Agenda List): Mauel/Martine motion to approve the beverage license for the Owen Jr Fair. Motion carried. Mauel rescinds last motion. Mauel/Martine motion to approve the **Fire Foundation** Temporary Beverage Permit. Motion carried. Wilczek abstained.

Wilczek/Mauel motion to approve **Meadowview Golf Course** Retail Class B Combination License. Motion carried. Jalling abstained.

Wilczek/Mauel motion to approve **One Shot LLC** Retail Class B Combination License. Motion carried.

Mauel/Martine motion to approve **L.A.S.T. Ace LLC** Retail Class B Combination License. Motion carried.

Jalling/Riihinen motion to approve **Woodland Hotel LLC** Retail Class B Combination License. Motion carried.

Martine/Jalling motion to approve **Skunky's Bar** Retail Class B Combination License. Motion carried.

Jalling/Mauel motion to approve **El Pinal** Retail Class B Combination License. Motion carried.

Martine/Jaffke motion to approve **Red Daisy Girl** Retail Class B Beer License. Motion carried.

Wilczek/Jaffke motion to approve **Creekside Convenience LLC** Retail Class A Beer License. Motion carried.

Martine/Riihinen motion to approve **O-W Sports & Liquor** Retail Class A Beer License. Motion carried.

Jalling/Martine motion to approve **Dolgencorp, LLC (Dollar General)** Retail Class A Beer License. Motion carried.

Martine/Wilczek motion to approve **Creekside Convenience LLC** Retail Class A Liquor License. Motion carried.

Jalling/Riihinen motion to approve **O-W Sports & Liquor** Retail Class A Liquor License. Motion carried.

Jaffke/Jalling motion to approve **Dolgencorp, LLC (Dollar General)** Retail Class A Liquor License. Motion carried.

Clerk Rau said next year everything will be paid at the deadline date. A deadline is set and no exceptions.

100th Year Checkbook: Asked the Auditors about having a separate checkbook. The city is either all in or all out. Seeing the statement or having a printout is fine, but needs to go through the computer. If it doesn't go through the computer, if you want to be separate like the DRC, the city is out. Jars can not say City of Owen. It needs to go through the computer to keep checks and balances together. Showing where money was spent and having it all right there. Just so long as there are records for the Auditors. Will set up like how the Fair Board does theirs.

Mayor Report: Attended a County Meeting that he represents Owen for. ERT Training, their SWAT Team. Publicly say that Chief Fehlman and Officer Haugstad are both members and it is not to be taken lightly. They have a lot of stuff they must go through to even to be considered on that team. I think we should be pretty proud that they both are on that team. Had a question about trees over sidewalk, DPW tried to make contact and letter has not been sent out yet. Trees near the golf course, going to work with them and take care of that in August. Update on speed sign. Chief Fehlman said they are looking for the cable and figuring out software. DPW Smith said it will need a new battery. 100 Year Committee, Russ Weiler said he will be the School Representative and Lorelee will be the Library Representative.

Other Reports: Joan Jalling did talk to the school about the bike trail grant and it opened up a lot of discussion. Explained it is still in the planning stage and will come back to them with numbers and some ideas. Wilczek is hoping to have a Parks and Rec meeting next week.

Disbursements/Accounts Payable: City \$25,373.95, Water \$3,238.92, Sewer \$2,436.53, TIF #4 \$. Totaling \$969,372.23. Wilczek/Jalling motion to approve disbursements and accounts payable. Motion carried.

Future Agenda Items: Permit Split, Water Tower, Police Committee, Planning, Parks and Rec, Historical Society requests.

Adjourn: 6:59 pm

Respectfully given to the best of my ability, Jessi Stolfi Deputy Clerk