

JULY 23, 2019
CITY OF OWEN COMMON COUNCIL

The City of Owen Common Council met in regular session on Tuesday, July 23, 2019 at 7:00 pm at City Hall. In the absence of Mayor Milliren, Council President Pam Jaffke presided and Carol Devine-City Clerk, served as secretary. Roll call of Alderpersons: Mauel, Martine, Wagner, Jalling and Wilczek. A quorum being present, the meeting was called to order. Also present were Chief Ibarra, Officer Juzwiak, Tim Swiggum-CDC, Brian Chapman-Cedar Corp and Eric Anderson, [West Central Wisconsin Regional Planning Commission](#).

Pledge of Allegiance was recited.

Open Public Hearing

City Council President, Pam Jaffke, opened the Public Hearing at 7:01.

Review of City of Owen's 2019-2040 Comprehensive Plan

1. Purpose of Meeting- Background of Owens involvement in the CDBG Program

City of Owen was awarded the \$12,500 Community Development Block Grant for the update of the Comprehensive Plan in the fall of 2018. As part of the federal government requirements tie to this grant, Owen must hold two public hearings to gather citizens' input. The first public hearing was held before the application of the grant in May of 2018 and this is the second one.

2. Owen's Current CDBG Project

As identified in the grant application, Owen is using the CDBG funding to update their current comprehensive plan. The update contains these nine required elements required by Wisconsin State Statute 66.1001 including:

- Issues & Opportunities Element
- Housing Element
- Transportation Element
- Utilities & Community Facilities Element
- Agricultural, Natural, & Cultural Resources Element
- Economic Development Element
- Intergovernmental Cooperation Element
- Land Use Element
- Implementation Element

3. Input regarding the CDBG project

No questions asked

Close Public Hearing

City Council President, Pam Jaffke, closed the Public Hearing at 7:04.

Adoption of City of Owen's 2019-2040 Comprehensive Plan

A Martine/Mauel motion and subsequent vote approved the City of Owen's 2019-2040 Comprehensive Plan as recommended by the Planning Committee in Resolution 2019-04. In addition, as a separate project, Eric Anderson will be working with the Zoning Committee to update our Zoning map.

Minutes

A Jalling/Martine motion and subsequent vote approved the minutes for the 7-9-19 council meeting.

Public Opinion

Under Public Opinion: 'America in Bloom' judges, Karin Rindal and Bruce Riggs, spoke quite highly of our community. 'America in Bloom' is a national organization that strives to help cities, such as ours, be a more welcoming community. As a CN Grant community, we are a participant in this program.

Public Present: Karin Rindal and Bruce Riggs, America in Bloom, Tony Wallace, L.A.S.T. Ace, Dennis Looker, Allen Gajewsky, Cindy Cardinal-OW Enterprise, and Travis Rogers-Sentinel & Rural News.

Treasurer's report

A Wilczek/Mauel motion and subsequent vote approved the June 2019 Treasurer's Report.

Operator's License-Kathryn Lampi

A Wilczek/Wagner motion and subsequent vote approved an operator's License be issued to Kathryn Lampi.

Finance Committee Report

Chair Jaffke reported that the Finance Committee held a good preliminary meeting regarding employee compensation. An additional meeting will be held in August at a date to be determined with a representative from the insurance company in attendance.

Personnel Committee Report

Chair Jaffke reported applications for both the Department of Public Works and the Wastewater Treatment Plant operator positions were scrutinized at the meeting resulting in three interviews to scheduled next Tuesday to fill the two vacant positions.

OW Police Commission Report

Chair Jaffke reported the OW Police Commission approved the hiring of Sgt Mark Ramberg for approximately 24 hours a month to help with ordinance work. The Commission also approved the purchase of a solar charger for the movable speed sign. This charger will eliminate the sign having to be constantly bought in for recharging. The Police budget was presented to the Commission.

Zoning Committee Report

Chair Jalling reported the Zoning Committee held a joint meeting with the Planning Committee and it voted to leave the northwest corner of the Countryside Estates an R1, Single family dwelling, while changing the southwest side of the estate to an R3 to accompany duplexes while allowing single family dwellings. The east end of the estates will be zoned R5, estate dwellings.

Planning Committee Recommendation

A Jalling/Mauel motion and subsequent vote approved selling Lot #9 of the Countryside Estates to Jim Bohl for \$1 with the stipulation the building be completed within a year, as recommended by the Planning Committee.

Brian Chapman, Cedar Corporation, before launching into the next three items on the agenda, made the announcement to the Council that on behalf Governor Tony Evers and Secretary Joel Brennan, the Wisconsin Department of Administration has awarded up to \$1,000,000 to the City of Owen for our Community Development Block Grant for Public Facilities project, the 5th Street Project.

Final Pay Request-McCabe Construction-East 10th St

Brian Chapman, Cedar Corporation, clarified that due to an error, McCabe was asking for an additional \$1,027.50 bringing the final pay request from McCabe Construction to \$30,316.08, not \$29,288.58 as previously approved. A Wilczek/Mauel motion and subsequent vote approved the final payment of \$30,316.08 to McCabe Construction as recommended by Cedar Corporation.

2019 Streets Rehabilitation Project Recommended Bid Award

Brian Chapman had the 2019 Streets Project split up into three different contracts as previously discussed, to give the City more options on the dollar amount of the project. A Wilczek/Mauel motion and subsequent vote approved the recommendation of the Cedar Corporation to accept the bid submitted from Haas Sons, Inc of Thorp for the 2019 Streets Rehabilitation Project, Contract 3, in the amount of \$449,479.40. The contract for this project may be viewed at City Hall.

Trail Grant

The City of Owen is fortunate enough to have received a trail grant to finish paving the walking trail from the bridge on the north side of the Mill Pond to Lehn Street. Also, the stretch behind Dollar General will be paved. A Jalling/Mauel motion and subsequent vote approved the payment of \$3,000 to Cedar Corporation for putting together the bid package for the Millpond Trail Connector Project, including spending one day on site.

Loan Updates

Tim Swiggum reported the loan to cover Revenue Bond Series 20219A and 2019B, paying off all loans, including Heartland, was finalized July 16, 2019. This will benefit the City by increasing our General Fund borrowing capacity.

Street Closure Request

A Martine/Jalling motion and subsequent vote approved the temporary street closure at 234 N Central Ave on August 10, 2019 for the 2nd Annual Customer Appreciation celebration at the L.A.S.T. Ace.

CDC Report

CDC Swiggum reported noted Mauel's Ice Cream 100th birthday party was well attended, especially by Mauels. The Street Dance was moved to the Mill Pond Park due to inclement weather. The Tree Board met. Tim was asked to bring in the DNR Forrester who represents the Urban Tree Planting Grant Program through the UW Stevens Point. The City will receive free Urban Tree Plans created by the students. Much time and effort was put into getting ready for the 'America In Bloom' judging. The Planning & Zoning meetings held in order to move forward the sale of Lot #9 of Countryside Estates. The Farm Technology Days Committee will be meeting again in August, then in September they will be deciding on the site.

Disbursements

A Mauel/Wagner and subsequent vote approved to pay disbursements: City Pooled Check #28631-28679. City \$64,811.42; Water \$7,734.98; and Sewer \$8,810.10.

Items for Future Agendas

Ad hoc update, Parks & Rec, Trail Grant Bid Award

Council President Jaffke adjourned the 7-23-19 Open Session Meeting at 8:12.

(To be considered for approval at the 8-13-19 Council Meeting. Published 7-30-19)