

Owen Public Library
414 Central Ave.
Box 130
Owen, WI 54460



Library Board Meeting
April 12, 5:00pm

- I. Call to Order
 - A. Minutes of the previous meeting
 - B. Financial Report
- II. Business
 - A. Annual appointments to the library board
 - B. Computer concerns
 - C. DVD policy re-write
- III. Closing
 - D. Concerns and Comments
 - E. Next meeting date
 - F. Adjournment

Minutes of February 15 meeting

The Owen Public Library board met at 5 PM February 15, 2017 with Debra Smith, Nancy Garrett, Jeffer Scheuer, Roxana Reitz, Mike Ojanpera and Lorelee Petersen in attendance. The meeting was called to order by President Debra Smith. The minutes of the October 5th meeting were read and approved with a motion by OJ, seconded by Roxana; approved.

The financial report was then perused. Jeffer made a motion to approve the financial report, seconded by Nancy; approved.

The annual report was next on the docket. After a motion by Jeffer, seconded by OJ , the report was approved. A Roxana motion, seconded by Nancy, was approved for the Statement concerning public library system effectiveness.

Lorelee updated the board concerning collection development, specifically dealing with the easy reader books.

Under 2017 planning notes, Lorelee discussed the summer reading program and is considering discontinuing Storytime because of lack of interest and possibly replace it with the 1,000 books before kindergarten program beginning in September. She also presented her wish list for the future which includes expanding services to CCRLC, working with the House of Friends, digital preservation, and technology help for the inexperienced. More hours for an aide might be necessary for this to happen and she will look into this to see if the money available.

In the director's report, Lorelee is asking for the DVD policy to be looked at and changed and will put it on the next agenda. Our building does not have a street number displayed. Lorelee will look into getting numbers.

The next meeting will be held April 12th at 5 pm.

The meeting was adjourned at 5:30 with a motion by Roxana, seconded by Nancy.

Financial Report

	Amount spent YTD	Amount Budgeted	Remaining
Books	2,651.62	9,500.00	6,848.38
Audio/Video	1,424.22	5,000.00	3,575.78
Subscriptions	985.26	1,200.00	214.74
Utilities, etc.	1,291.56	17,815.00	16,523.44

Director's Report

News

- We have a new scanner, courtesy of the Amazon review program. Once I get it figured out, I hope we can use it to digitize our paper history items, such as the Owen photo book.
- Two of the public computers have the soon to be unsupported Windows XP operating system. As they are very elderly, I believe we will replace them using money in our new technology line.
- I responded to the proposed budget cut to the Institute of Museum and Library Services by emailing our Wisconsin lawmakers with a request for them to not support this proposal. At this point that all that WVLS is asking us to do.
- The library will close early this week on Good Friday at 5:00 pm

Outreach

- The library participated in Child Development Day by sending materials to be handed out and by providing bags that could be used to hold all the handouts/freebies received at the event.
- I visited the O-W Business Expo on Saturday, April 1. I got handouts from some of our local businesses to give out at the library. I also asked about getting a booth for the library next year. I haven't got an answer yet, but I hope they will let us have one for reduced or no cost. Otherwise I might just see if I can leave brochures at the Jaycees booth.
- In Celebration of National Library Week I took books to House of Friends on Monday. The kids spent about 45 minutes browsing and reading the books I bought. They read alone or paired up.
- I continue to visit the Creamers each month. We get approximately 10 extra checkouts per month from that. Plus a couple of Creamers have started visiting the library.
- Storytime will be held on Monday, April 18. Our attendance has picked up a bit in 2017.
- The 4K class and their families will be visiting the library on Monday, April 26nd. I will read to the children and the class teachers will provide a craft and snack.
- I'm starting to work on ideas for the summer library program.