



## Library Board Meeting August 21, 2019 5:00 pm

- I. Call to Order
  - Minutes of the previous meeting
  - Financial Report
- II. Business
  - Budget
  - Summer Review
    - 1. Butterfly Garden
    - 2. Local Authors
    - 3. Oz Party
  - Fall Preview
    - 1. September - Food for Fines
    - 2. October - Trunk or Treat
  - Future Planning Committee
- III. Closing
  - Concerns and Comments
  - Next meeting date
  - Adjournment

### Minutes

The Owen Public Library met on June 5, 2019 at 10 AM. Present were Debra Smith, Jeffer Scheuer, Nancy Garrett, Lorelee Petersen, and Mike Ojanpera. Sally Martine and Roxana Reitz joined a few minutes after the meeting began.

The minutes of the April 17, 2019 meeting were read and approved (MMSC Nancy/OJ)

The financial report was next on the agenda. A discussion ensued about whether or not to actually charge fines. MMSC(Jeffer/Roxana) to approve the financial report.

Under business, the butterfly garden plants have been purchased, but not yet planted due to weather problems. It should be done soon, thanks to some volunteers.

We will be having three authors at the fair at the Old School.

The Oz party is in the works, with cast members lined up. Float ideas were thrown around.

The Fall sneak peek includes Foods for Fines, in September, Trunk or Treat in October, a possible shelving party in November, and Jaycees Santa Day in December.

August will offer some trustee training webinars if anyone is interested.

The next meeting will be held August 21st 10 am.

Meeting adjourned at 10:30. (MMSC OJ/Sally)

#### Business Notes

- Budget
  - After a valiant struggle, county board representative for libraries, Bryce Luchterhand has managed to convince financial committee members that libraries should receive an increase in county support from 73% to 78% of our circ cost to township residents. This is pending a final budget vote in October.
  - I am hoping that this 78% increase will help us to cover some additions to the budget that I'd like to add, including buying better DVD cases for all new DVDs and possibly hiring a cleaning person. The latter has been requested repeatedly by the staff.
- Oz Party
  - We spent just under \$300 on the Oz party. Nancy donated about \$60 worth of supplies, which brings up down to \$240. This did fit nicely into our public relations budget of \$500.
  - The Oz party went really well. Wish we could have had more kids. It seems everyone was camping that weekend. Now we have to decide if we want to do a similar event next year (Alice's Tea Party?) and if we want to consider a different date.
- Future planning committee - topics to consider
  - What services and collections do we want the library to provide?
  - What purpose in the community does the library fulfil?
  - Facility
  - Staff
  - Policies (Last updated 2004)
  - Hours
  - Technology
  - Outreach and Programming
  - Inclusion

## Director's Report

- Staff
  - Denise has returned!!! We are thrilled to have her back. Her shoulder is still sore but otherwise she seems to be well again.
  - Carol deserves our appreciation. She was ready and willing to pitch in while Denise was gone. I'm so thankful for her help.
  - Katie is a great find! She's a fast learner and filled with enthusiasm. I'm going to keep her on at 4-6 hours a week until we get closer to Denise's planned retirement date next fall. Then we'll let Denise share all her library secrets so that Katie can step into her shoes when Denise takes a well deserved retirement.
- ASRL Conference - I'll be gone September 4-7 to attend the Association of Small and Rural Libraries in Burlington, Vermont. Wish me luck in not getting stranded at the airport in Detroit.
- Collection Development Update
  - I am feeling the need to make some changes to our collection. I've been doing a fair amount of weeding since I started four years ago, but the time has come for some more significant collection changes. We need to do a major weeding of the adult and juvenile nonfiction. As more information is becoming available online there is less need to hold onto dated material. At the same time, our DVD and graphic novel collections are rapidly expanding and the demand is unlikely to diminish any time soon. So we will be weeding and shift the diminished collections to make room for the growing collections.
  - Top 5 things to say when people are horrified that the library is getting rid of books:
    - They have been sitting on our shelves gathering dust for years. It's wonderful that these books can be found and used by new readers now.
    - Some materials need to be replaced with a newer copies if they are in poor condition or have outdated information.
    - Even if we get rid of our copy of a book, it can still be ordered through interlibrary loan.
    - Nobody wants to check out outdated books in poor condition. When we remove them from our shelves it gives people a chance to see other books that may have been overlooked because they were surrounded by ratty looking books.
    - Our space is limited. If we want to keep all our books, we have to stop buying new ones.