

CITY OF OWEN COMMON COUNCIL MEETING MINUTES

DATE: Tuesday, May 11, 2021

LOCATION: Owen City Hall 833 W. 3rd Street, Owen WI 54460

CITY OFFICIALS PRESENT: Mayor Charles Milliren

Alderpersons: Joan Jalling, Pam Jaffke, Ken Martine, John Mauel, Bob Wilczek & Al Wagner

CITY OFFICIALS EXCUSED:

ATTENDANCE LIST: CDC Tim Swiggum, DPW Chad Smith, Police Chief Jesus Ibarra and Officer Juzwiak.

COMMUNITY ATTENDANCE: Lynn McIntyre/ Cedar Corp., Andrea Mahnke via Zoom, Nicole Rogers/Sentinel & Rural News and Cindy Cardinal/O-W Enterprise.

A quorum being present, the meeting was called to order by Mayor Milliren at 6:13pm. Due to technical difficulties, the .

Pledge of Allegiance was recited.

Public Comment: Wilczek was asked about the enforcement of the Lawn Ordinance and the Weed Commissioner would be the one to enforce. The person asking was trying to help the bee population exist.

Minutes:

A Jaffke/Wilczek motion/second to approve the minutes from April 27, 2021 passed unanimously.

Treasurer's Report:

A financial report showing the 2021 monthly standing of accounts was presented. Going forward it will be the previous month reported at the first meeting each month. The Forward Bank loan papers are completed and waiting for the money to be disbursed to the city. A Mauel/Wagner motion/second to approve the Treasurer's Report passed unanimously.

Personnel Report, Clerk/Treasurer's Position:

Jaffke reported that the Personnel Committee had met for an interview and still have more candidates to interview.

CDBG Grant Match Commitment, Resolution 2021-4:

Lynn McIntyre was present via Zoom and also on the phone due to difficulties. She explained the resolution is necessary to apply for the grant. The TIF #4 fund has enough cash in it and the project is considered TIF eligible. A Wilczek/Mauel motion/second to approve Resolution 2021-4 committing to our grant match with the TIF Funds available in the LGIP passed unanimously.

Business Park Wetland Delineation:

Swiggum had asked Cedar Corp. for some engineering and construction costs for the business park. While compiling the numbers they realized the wetland delineation has been expired for many years and would need to be updated. This expense would come from TIF #4. A Wilczek/Jaffke motion/second to approve spending \$4,150 of TIF#4 funds to Cedar Corp. for wetland delineation in the Business Park passed unanimously.

Community Clean-up Day:

May 15th is set up and advertised for the Community Wide Clean-up Day. It has been well received and discussion was held whether one dumpster would be enough. Discussion on the disposal of refrigeration and whether there will be costs involved with that. A Martine/Mauel motion/second to approve the cost of another dumpster passed unanimously. Wilczek volunteered to call Express Disposal and order the second one.

OWPD Police Committee Report:

Jaffke reported that the OWPC had met on Tuesday May 4th. The meeting carried out it's normal business but the big item was the purchase of a K-9 dog from LaCrosse County for \$7,500 which was in the K-9 Fund. Officer Haugstad was designated as the K-9 Handler for Jimi, our newest officer, a German Boxer.

Committee and Department Reports as Provided:

DPW Smith provided a written report of the Public Works Department projects and issues. During water main flushing they discovered a water main break on 4th St. which was repaired promptly. Mowing duties are being spread out until our seasonal mower is able to return. Concrete issues were discussed along the 5th St. project and it will need repairs while it is still under warranty.

Swiggum reported some Community Development items. The work on the Forward Bank loan and the final paperwork for the Heil sale are completed. He will be meeting with the Clark County Rehabilitation and Living Center Sub-Committee on Friday to discuss the Business Park plans and assure them that we are following the deed restrictions agreed upon 12 years ago. The DRC has all of it's events scheduled and the Growin' Owen group is working on finding more volunteers for the watering of the hanging baskets as well as the Showcase Garden plans.

Disbursements/Accounts Payable:

There were no questions on the disbursements. A Wilczek/Martine motion/second to approve the disbursements of **City:**\$27,423.38, **Water:**\$10,136.01, **Sewer:**\$10,013.80 and **TIF #4:**\$1,964.26 with a total disbursement of \$49,537.45 passed unanimously.

Suggested Items for Future Agendas:

Milpond Restroom vandalism, Clerk/Treasurer Position, Telephone System for City Garage.

Mayor Milliren adjourned the meeting at 7:11pm.

Next Council meeting is Tues. May 25, 2021 at 6pm at City Hall.

Submitted by Tim Swiggum,

Owen CDC