

Owen Public Library
414 Central Ave.
Box 130
Owen, WI 54460



Library Board Meeting
November 18, 2015 5:30pm

- I. Call to Order
 - A. Minutes of the previous meeting
 - B. Financial Report
- II. Business
 - A. Iowa Atlas
 - B. Employee Reviews
 - C. New Website
 - D. Director's report
- III. Closing
 - E. Concerns and Comments
 - F. Next meeting date
 - G. Adjournment



Board Meeting Owen Public Library

September 23, 2015

The Owen Public Library Board met on September 23, 2015 at 5:45 pm with Tom Nelson, Nancy Garrett, Roxana Reitz, Jeffer Scheuer, and Lorelee Petersen in attendance. The minutes from the August 26 meeting were read and approved with a motion by Roxana and seconded by Nancy. Motion approved. Moving on to the financial report, also serving as the budget report, a discussion ensued about the meeting line. Tom made a motion to accept the financial report, seconded by Nancy. The motion passed. The Library board, after a motion by Jeffer, seconded by Tom, voted to assign three members – Lorelee Petersen, Debra Smith and Jeffer Scheuer as official signatories for the bank account pertaining to the historical fund.

After some discussion, the proposed budget for 2016 was approved following a motion by Tom, seconded by Jeffer.

Outside library maintenance was then brought up. There are lots of weeds and some dead bushes. Tom will speak to the city workers about the care of the outside plantings around our building.

Lorelee then presented the Director's Report. A Nancy, Roxana motion to accept the report passed.

The next meeting will be September 18th at 5 PM

The meeting was adjourned at approximately 6:15 with a motion by Jeffer, seconded by Nancy.

Respectfully submitted by Jeffer Scheuer, secretary

Owen Library Board Minutes

Owen Library Board met at 5 PM on Tuesday, August 26, 2015 with Debra Smith, Jeffer Scheuer, Tom Nelson, Nancy Garrett, Roxana Reitz, Mike Ojanpera, Lorelee Peterson and Jeffer Scheuer in attendance. Tom Nelson, seconded by OJ made a motion to approve the minutes from the July 10th meeting. The minutes from the July 15th meeting were also read and approved with a motion by OJ, seconded by Nancy.

The financial information was next presented. After answering some questions about the public relations line concerning costs for the anniversary celebration, the financial statement was approved with a motion by Jeffer, seconded by Tom.

The successful anniversary celebration was then discussed. The chalk fest was well received and OJ is considering continuing this activity for future fairs. We received lots of praise for the activities.

Next on the agenda was the Owen family photograph album and the preservation of the same. Lorelee will take care of this project.

Three signatures are needed for the bank account. This will be looked into; Tom made a motion to table this decision, seconded by Jeffer. The motion passed.

The budget for 2016 was next presented. The building maintenance fund line only has \$938; some concerns are the furnace, roof and carpet cleaning. Other questions came up about the employee wages and benefits. Lorelee will meet with Terri and Shirley to answer the questions that have arisen. Jeffer moved that we table this budget until such questions are answered, with a second by Nancy. The motion passed.

Lorelee then presented her director's report. Among other items, she will be looking into finding someone to build more shelves. Roxana, seconded by OJ made a motion to approve the report. The motion passed. The next meeting will be held Wednesday, Sept. 23rd at 5:30. Roxana, seconded by Jeffer made a motion to adjourn. The motion passed.

**Respectfully submitted by
Jeffer Scheuer, Secretary**

Director's Report

November 2015

Meetings

- The December V-Cat meeting will be held on Thursday, December 3 in Wausau.
- The 2015 Youth Services Workshop will be held in Wausau on Tuesday, December 15.

Grants

- The library has been awarded a \$150 mini-grant to spend on a project that helps extend library services to people in poverty.

Programs and Outreach

- I am working with House of Friends to use a "mini-grant" the library received to buy a book to give to each child. To accomplish this I am working with Scholastic's literacy partnership program, which provides books to be given away at a reduced price.
- Our Thanksgiving Storytime was held on Tuesday, November 17. We had only two children and 3 adults, but they enjoyed the program and will hopefully be back with friends in December.

Iowa Atlas:

State Historical Society Research Center

600 E Locust St.

Des Moines, IA 50319

(515) 281-6200

Shari.Stelling@iowa.gov

Shari Stelling is the librarian at this library and would know who to contact.

Iowa Library Services

1112 East Grand Avenue

Des Moines, Iowa 50319

is@lib.state.ia.us

This is Iowa's state library which is a different from Iowa's state historical library.

Iowa State University

Special Collections Department

403 Parks Library

Iowa State University Library

Ames, IA 50011

archives@iastate.edu

I think their main mission is to archive information related to the university, but I have done research here, too, and know they rare historical books related to central Iowa.