

Owen Public Library  
414 Central Ave.  
Box 130  
Owen, WI 54460



Library Board Meeting  
October 11, 5:00 pm

- I. Call to Order
  - A. Minutes of the previous meeting
  - B. Financial Report
- II. Business
  - A. 2018 Budget
  - B. Library walkway
  - C. Landscaping Owen
  - D. Director's report
- III. Closing
  - E. Concerns and Comments
  - F. Next meeting date
  - G. Adjournment

## Minutes

August 30, 2017

The Owen Public Library

The Owen Public Library met on August 30, 2017 at 5 PM with Debra Smith, Lorelee Petersen, Jeffer Scheuer, Roxana Reitz, Mike Ojanpera, Nancy Garrett, and Jan Stommes in attendance. The meeting was called to order by President Smith. The minutes of the June meeting were 1st on the agenda. (MMSC – Garrett, Reitz)

The financial report was next on the agenda, following a short pause due to a technical difficulty. Several cuts from the county were pointed out. Lorelee is going to the County Board meeting to get more information about our dilemma. Lorelee is looking to apply for some grants. (MMSC – Stommes, Scheuer).

Under business, the update on after hours Wi-Fi use was discussed. Several patrons were thankful that we kept the system on.

The DVD policy update went under the second reading (MMSC- Scheuer, Reitz)

The 2018 budget preview, after another technical pause, was then perused. It was dismaying to see the County line money line in print.

The Director's preview was then reviewed. Plans are underway for the Haunted Reader's Theater.

The next meeting will be held Wed. Oct. 11th at 5 pm.

The meeting was adjourned at approximately 5:40 pm. (MMSC – Reitz, Stommes)

Respectfully submitted, Jeffer Scheuer, Secretary

## Director's Report

### Programing

- The Haunted Reader's Theater is coming up. It will take place on Saturday, October 21, 7:00 pm in the lobby of the Woodland Hotel. Spencer Author Victoria Roder will start the program off with a reading from her book The Haunting of Ingersoll Penitentiary. The ShowCase Players will present The Hungry House. Volunteer readers may present after that. The O-W Book Club will provide refreshments. Victoria Roder will have copies of her book available for selling/signing after the program.
- I am working with the House of Friends kids once a month again this year. This month I plan to bring some of our games for them to try out.
- We will take part in the Jaycees Santa Day again this year. The library will have materials that people can use to create a Christmas card. Artist Karen Grow Horan has offered to help out again.
- The theme for summer the Summer Library Program 2018 is Libraries Rock!

### Grants

- Tim Swiggum received a landscaping grant for the city of Owen. He would like library board members to be part of the committee that decides what to do with the money as the library has or is adjacent to land that has a lot of potential for landscaping. The first meeting will be here at the library tomorrow evening at 6:00 pm.
- I am applying for a grant from the Clark County Community Foundation. I intend to ask for funds to replace our perennially beloved books and expand our collection of classics.

### WLA Conference

- I will be at the WLA Conference October 18-20

2018 Proposed Budget  
Revenue

Source	2016	2017	2018	
Clark County/Taylor County	41,761.00	42,692.47	36,229.00	Taylor \$3,802.00; Clark \$32,427.00
Fines and Fees	1,000.00	1,000.00	1,000.00	
Donation (Longwood Township)	100.00	100.00	100.00	Longwood Township
<i>Subtotal:</i>	42,861.00	43,792.47	37,329.00	
City of Owen	37,000.00	(38,000.00)	(42,000)	
Total	79,861.00	80,692.47	79,329.00	
Building Maintenance Fund				Building concerns - Furnace Roof Carpet cleaning

## Expenses

Items	Budgeted 2015	Budgeted 2016	Budgeted 2017	Actual 9/26/17	Proposed 2018
Employees (wages + taxes, etc.)	\$48,376.25	47,000	47,313.00	70.53%	47,313.00
Supplies/Equipment	950.00	1,336.00	1,330.00	32.90%	1,330.00
Electric	2,500.00	2,500.00	2,500.00	77.98%	3,200.00
Fuel	1,200.00	1,200.00	1,400.00	32.57%	1,400.00
Water/Sewer	800.00	800.00	800.00	53.52%	800.00
Telephone	400.00	425.00	1,000.00	70.30%	1,000.00
Library bldg Maint. - supplies	500.00	500.00	500.00	8.28%	500.00
Building Maint. - salary	500.000	500.00	500.00	0	500.00
Custodial (Total Building Maint.)	1,000.00	0.00	0.00	0	0.00
Public Relations	700.00	500.00	500.00	23.59%	300.00
Library Board Meeting Pay	400.00	500.00	500.00	53.83%	500.00
Schools/meetings/milage	400.00	1,000.00	500.00	0.0%	136.00
Books	9,500.00	9,500.00	9,500.00	68.42%	8,000.00
Periodicals	1,500.00	1,500.00	1,200.00	84.77%	1,000.00
A.V. Materials	4,500.00	4,500.00	5,000.00	52.94%	4,000.00
Automation (V-Cat)	6,600.00	6,600.00	7,000.00	97.44%	6,800.00
Overdrive	400.00	500.00	550.00	0.00	550.00
Technology				13.87%	1,000.00
Building Fund		1,000.00	1,000.00	\$1,000.00	1,000.00
Total		79,861.00	81,093.00	67.65%	79,329.00