

**NOTICE TO PROPERTY OWNERS  
OPEN BOOK AND BOARD OF REVIEW  
CITY OF OWEN, CLARK COUNTY**

**NOTICE IS HEREBY GIVEN** pursuant to s. 70.45, Wis. Stats., The ASSESSMENT ROLL can be viewed beginning Thursday April 15<sup>th</sup>, 2021 and thereafter during regular business hours, 8:30 AM to 4:30 PM - Monday through Friday, at City Hall in Owen at 833 3<sup>rd</sup> Street, Owen, WI.

**Due to COVID-19, OPEN BOOK sessions will be conducted by phone Tuesday, April 20<sup>th</sup> from 1-3pm.** Appointments are suggested but not required. Please contact Bowmar Appraisal, Inc. at (715) 835-1141 during regular business hours (M-F, 8:30-4:30) no later than 3 days prior to the Board of Review. This is your opportunity to talk with the Assessor and correct any errors before the Board of Review. The 2021 assessment roll, instructional information, and objection forms will be made available. These documents will assist with scheduling a hearing before the Board of Review.

The 'Form of Objection to Property Assessment' is available at the City Hall and should be completed **48 hours before Board of Review**, returned and an appointment scheduled with the Owen Clerk, **Michelle Kind, 715-229-2404, by 4:30 PM on Friday, April 23rd, 2021.**

**BOARD OF REVIEW** will be held on **Tuesday, April 27th, 2021, from 2 to 4 PM** at the Owen City Hall at 833 3<sup>rd</sup> street. Hours may be extended if more time is needed. Board of Review testimony is taken under oath and taped.

**Please be advised** of the following requirements to appear before the Board of Review and procedural requirements if appearing before the Board:

No person will be allowed to appear before the Board of Review, to testify to the Board by telephone or to contest the amount of any assessment of real or personal property if the person has refused a reasonable, written request by certified mail of the assessor to view the property.

After the first meeting of the Board of Review and before the Board's final adjournment, no person who is scheduled to appear before the Board of Review may contact or provide information to a member of the board about that person's objection except at a session of the board.

No person may appear before the Board of Review, testify to the Board by telephone or contest the amount of assessment unless, at least 48 hours before the first meeting of the Board or at least 48 hours before the objection is heard if the objection is allowed because the person has been granted a waiver of the 48 hour notice of an intent to file a written objection by appearing before the Board during the first two hours of the meeting and showing good cause for failure to meet the 48 hour notice requirement and files a written objection, that the person provides to the Clerk of the Board of Review notice as to whether the person will ask for removal of any Board members and, if so, which member will be removed and the person's reasonable estimate of the length of time that the hearing will take.

When appearing before the Board, the person shall specify, in writing, the person's estimate of the value of the land and of the improvements that are the subject of the person's objection and specify the information that the person used to arrive at that estimate.

The Board shall hear upon oath, by telephone, all ill or disabled persons who present to the Board a letter from a physician, surgeon or osteopath that confirms their illness or disability. No other persons may testify by telephone.

cc: City Hall  
Owen Post Office  
Owen Public Library