

June 22, 2010 **Common Council Minutes**

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The City of Owen Common Council met in regular session on Tuesday, June 22, 2010 at 7:00 p.m. at City Hall. Mayor Timothy Swiggum presided and City Clerk/Treasurer Terri Ernst served as secretary. Present Alderpersons: Tolzmann, Lulloff, Kiviko, Lorence, Riihinen and Heggemeier. A quorum being present, the meeting was called to order. Also present were Deputy City Clerk/Treasurer Cindy Cardinal and Sewer Treatment Plant Operator Brad Gokey.

Approve Minutes

A Tolzmann/Heggemeier motion and subsequent vote approved the minutes for the 6/8/10 meeting.

Public Opinion

Present: Mike Voss with MSA Professional Services, Mike Lensmire with Clifton Gunderson, Shane Sutheimer, Marvin Miller, Judy Vollrath with OW Enterprise, Brian Reilly with Ehlers and Mike Kawleski was introduced as the newly hired executive director for the CWAIC group. Shane Sutheimer and Marvin Miller reported that the Owen Police Chief will not approve Shane's liquor license application because of past alcohol related convictions. Shane is looking to operate the bar previously known as Taylor's Do Drop In and wants to call it the Yellowstone Trail. It was suggested by Clerk Ernst that the license committee meet and report back to the Council at their next meeting.

Auditor Report

Mike Lensmire of Clifton Gunderson reported on the City's 2009 financial statement and highlighted certain areas of interest such as ending fund balances for all the governmental funds, custodial credit risk for deposits and that the sewer utility's revenue was down from the previous year. A Heggemeier/Lorence motion and subsequent vote approved to accept the auditor report for 2009.

Resolution #2010-8

Sewer Treatment Plant Operator Brad Gokey reported on the 2009 Compliance Maintenance Annual Report. GPA for 2009 is 3.39 with last years being at GPA 3.46. A Lorence/Riihinen motion and subsequent vote approved Resolution #2010-8 with one addition for the Sewer Commission to form a CMOM (Capacity Management Operation and Maintenance) Committee.

CDA Update

Minutes for the 6/16/10 CDA meeting were presented and reported on by Chairman Steve Heggemeier. The group approved to move forward with projects up to \$750,000 capacity, of which \$250,000 is for CWAIC to pay their engineers for the design work of the innovation center. Also, the group approved to recommend to the Council quotes from MSA Professional Services for the following: A) Water and Sewer main from East Industrial Park to Heartland Drive. B) Culvert and driveway into park on Heartland Drive. C) Water and Sewer main from Heartland Drive stopping at the north point of Hwy 29. D) Water and sewer main bored under Hwy 29. The CDA also requested a financing opinion from Brian Reilly of Ehlers regarding the 4 different projects.

Infrastructure Proposals

Mike Voss of MSA Professional Services presented 4 different project quotes upon request of the CDA group for: 1) Water and sewer to Heartland Drive for \$279,000. 2) Entrance to Heartland Drive for \$41,000 + \$3,000 for curb. 3) Water and sewer from Heartland Drive to north point of Hwy 29 for \$380,000. 4) Bore water and sewer under Hwy 29 for \$173,000. A Heggemeier/Lulloff motion and subsequent vote approved to put out on bids the 4 projects, with 1 and 2 being the base bid and 3 and 4 as alternates.

Financing Infrastructure

Brian Reilly with Ehlers Financial Advisors proposed financing of infrastructure through a note anticipation note for approx. \$300,000, and borrowing short term revenue bonds from the water utility for approx. \$500,000 and the sewer utility for approx. \$350,000. A Tolzmann/Heggemeier motion and subsequent motion approved to have Brian Reilly continue working on a financing plan and to bring his proposal back to the July 27, 2010 Council meeting.

Survey

Badger-Land Surveying Inc. submitted a proposal for surveying of the innovation center site and lots 1, 2, 3, 9, 10 for \$1,800. A Lulloff/Lorence motion and subsequent vote approved Bader-Land to do the survey as proposed plus lot 4 and to send a revised proposal and contract.

Appointments

A Tolzmann/Riihinen motion and subsequent vote approved Withee members to the Police Commission were Norman Anderson and Mark Renderman.

Master Academy

A Heggemeier/Tolzmann motion and subsequent motion approved to send Clerk Ernst to the UW Green Bay Master Academy July 27 - 29, 2010.

Applications

A Heggemeier/Riihinen motion and subsequent vote approved the following Liquor licenses and Operator's licenses: Class A Beer license: Creekside Convenience, Scott & Lori's Family Foods, O-W Sports & Liquor. Class A Liquor license: O-W Sports & Liquor.

Class B Combination license: OW Vets Club, Meadowview Golf Course, Shawn Miller, Double B Sports, Troiber's Tap. Operator's Licenses: Phillip Greschner, Samantha Johnson, Cindy Cardinal, Megan Koller, Corrie Bottlemey, Jamie Klein, Mary Kieffer, Gail Muehlbauer, Scott Jalling, Lori Jalling, Tracey Taylor, Joey Lynn Komanec, Bradley Bichanich, Lyle Roe, Neal Luzinski, Theresa Frankewicz, Jamie Faude, Rachel Mueller, Lee Kenney.

Class B Temporary

A Tolzmann/Lorence motion and subsequent vote approved a Class B Temporary License to Holy Rosary Summerfest on August 15, 2010.

Parks & Rec.

Chairperson Dennis Lulloff reported on their meeting held 6/9/2010. A limited goose hunt north of the railroad bridge was discussed. The Boy Scouts could possibly do a fund raiser and build blinds for the hunts. Committee members met with the Samuels Group at the Mill Pond Park to discuss the needs for any future park design. A new welcome sign to Crowley Park was discussed and Dennis Lulloff will try to repair the cork board in the message boards. More campsites are being discussed on the ball field area to accommodate the larger campers and to service them with water, sewer and electric. The fire pits at the campground need to be set into the ground so they can't be moved. It was asked if the Horticulture class at school would be interested in doing some landscaping around the new Crowley Park sign when it's completed. A question was raised if the goose repellent was being sprayed at the Mill Pond Park and if not the City should do it. Someone will call Bernie Shelton to find out.

Disbursements

A question was raised and answered on Check #41792. A Heggemeier/Tolzmann motion and subsequent vote approved paying the following checks: City Pooled 41774-41815. City Total \$129,687.98, Water Total \$5,488.24, Sewer Total \$4,444.73.

Adjourn

A Riihinen/Lorence motion and subsequent vote approved to adjourn the 6/22/10 open session meeting at 9:36 p.m.