

July 13, 2010 **Common Council Minutes**

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The City of Owen Common Council met in regular session on Tuesday, July 13, 2010 at 7:00 p.m. at City Hall. Mayor Timothy Swiggum presided and City Clerk/Treasurer Terri Ernst served as secretary. Present Alderpersons: Tolzmann, Lulloff, Kiviko, Lorence, Riihinen and Heggemeier. A quorum being present, the meeting was called to order. Also present were Deputy City Clerk/Treasurer Cindy Cardinal, Police Chief Randy Poirier, and DPW Gary Smith.

Approve Minutes

A Heggemeier/Riihinen motion and subsequent vote approved the minutes for the 6/22/10 meeting.

Treasurer's Report

A Tolzmann/Lulloff motion and subsequent vote approved the Treasurer's report for June 2010.

Police Report

A Heggemeier/Riihinen motion and subsequent vote approved the Owen-Withee Police report for June 2010.

Public Opinion

Present: Mike Voss with MSA Professional Services, Judy Vollrath with OW Enterprise and Shane Sutheimer. Cindy Cardinal reported that the Owen Jr. Fair took in \$18,000 as a preliminary number. Alderman Lulloff reported that Tony Suda expressed to him concern that the City not go too far into debt.

License & Permit Committee

The License and Permit Committee met on June 29, 2010 in closed session. The recommendation to the Council is that they not allow Shane Sutheimer to hold either a liquor license or operator's license in the City of Owen. A Tolzmann/Lorence motion and subsequent vote approved to not allow either license and that Shane may reapply in 3 years.

Award of Bid

A Heggemeier/Kiviko motion and subsequent vote approved to award the bid of \$39,842.40 to Pember Companies of Menomonie for the 4th Street Sewer Rehabilitation Project. Budgeted for the project was \$70,000.

Engineering Amendment

Mike Voss of MSA Professional Services presented to the Council Amendment #2 to the Owen Agribusiness Park ♦ Phase 1 project. The City desired that the water and sewer lines going to the Agribusiness Park be realigned in a different location than previously proposed to reduce construction costs. The new alignment allows the Agribusiness Park to be served by gravity sewer therefore eliminating the need for a lift station and associated force main. A Lulloff/Heggemeier motion and subsequent vote approved Amendment #2 for \$26,400.00.

Soil Boring Proposals

Mike Voss of MSA Professional Services presented to the Council two proposals for soil boring. A Heggemeier/Lorence motion and subsequent vote approved to accept the proposal of \$4,969.00 to Nummelin of Stevens Point, WI.

Ehlers Memo

A memo from Brian Reilly was presented to the Council regarding financing of capital projects. Ehlers has sent out request for proposals for short term financing for street and storm water projects and water and sewer extensions in TID #4. Finance amounts are as follows: Streets and storm water: \$305,000 Note Anticipation Notes, Series 2010A; Water Utility Extensions: \$515,000 Water System Revenue Bond Anticipation Notes, Series 2010B; Sewer Utility Extensions: \$345,000 Sewerage System Revenue Bond Anticipation Notes, Series 2010C. A Lulloff/Tolzmann motion and subsequent vote approved to authorize Tim Swiggum, Steve Heggemeier and Terri Ernst to work directly with Ehlers to select what seems to be the most advantageous proposal to bring before the Council on July 27,

2010.

Owen Mfg. Property

Mayor Tim Swiggum, Deputy Clerk Cindy Cardinal and Marvin Matejka met with Kevin Accola with SEH at City Hall on 7/13/10. Ground water contamination has been found in 3 monitoring wells. Ground water south of this contamination needs to be tested with 2 more wells, and 1 piezometer to determine if the contamination has spread. One boring through the floor of the OMI building will also need to be done for vapor testing because of the proximity of the contamination to the building. A Heggemeier/Lulloff motion and subsequent vote approved the work at a cost of \$9,650 with Marvin Matejka paying half within 2 years or upon sale of the property.

Resolution #2010-9 Policy for Issuing Operators Licenses

A Lorence/Tolzmann motion and subsequent vote approved Resolution #2010-9 approving a Policy for reviewing of alcohol beverage operator license applications. The complete resolution can be viewed on the City website.

Regulation of Smoking

The Ordinance Committee recommends that an Ordinance regarding regulation of smoking be adopted. An ordinance created by Attorney Harvey was presented in the best interest of the City. A Heggemeier/Lorence motion and subsequent vote approved Ordinance 11-3-9 regarding the regulation of smoking, with Lulloff voting no. The complete ordinance can be viewed on the City website.

Operator License Application

A Tolzmann/Lulloff motion and subsequent vote approved an Operator's License to Gail Troiber.

WMCA Conference

A Kiviko/Riihinen motion and subsequent vote approved for Clerk Ernst to attend the WMCA Annual Clerks Conference in Green Bay including mileage and motel.

Fire Dept. Sign

A Heggemeier/Tolzmann motion and subsequent vote approved to table the issue until more information is available.

Payroll Report

Presented were time cards for all employees for the 2nd Quarter of 2010. A Lulloff/Tolzmann motion and subsequent vote approved the report.

Disbursements

A question was raised and answered on Check #41861. A Tolzmann/Lorence motion and subsequent vote approved paying the following checks: City Pooled 41816-41900. City Total \$61,228.57; Water Total \$49,827.78; Sewer Total \$5,836.25.

Adjourn

A Heggemeier/Kiviko motion and subsequent vote approved to adjourn the 7/13/10 open session meeting at 8:38 p.m.