

August 24, 2010 **Common Council Minutes**

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The City of Owen Common Council met in regular session on Tuesday, August 24, 2010 at 7:00 p.m. at City Hall. Mayor Timothy Swiggum presided and City Clerk/Treasurer Terri Ernst served as secretary. Present Alderpersons: Tolzmann, Lulloff, Kiviko, Lorence and Heggemeier. Absent was: Riihinen. A quorum being present, the meeting was called to order. Also present were Deputy City Clerk/Treasurer Cindy Cardinal and Director of Public Works Gary Smith.

Approve Minutes

A Heggemeier/Tolzmann motion and subsequent vote approved the minutes for the 8/10/10 meeting.

Public Opinion

Present: Judy Vollrath with OW Enterprise, Jeff Parker, Gloria Nissen, Gared Nissen, Kevin and Julie Baker. Semi trucks going to Kerry Ingredients continue to be routed by G.P.S. down Harding Street. The Clerk's office will look into getting that corrected. A note was left at City Hall thanking the Council and Public Works for fixing the handicapped ramp at City Hall.

Sewer Problems

A Heggemeier/Lulloff motion and subsequent vote approved the Public Works Department repair the collapsed sewer line using local contractors. Sunset Drive-Inn owner Gloria Nissen were present along with new residents and homeowners Kevin and Julie Baker. The Drive-Inn has been closed due to a collapsed sewer lateral that runs underneath the trailer court on E. 4th Street. The resident at 740 E. 3rd Street has no sewer service as their lateral is hooked up to the Sunset Drive-Inn. Director of Public Works Gary Smith said that back when the Drive-Inn was connected to the sewer main, there was no trailer court and that the home built at 740 E. 3rd Street was owned by the Drive-Inn owner. The City has a responsibility to these property owners to get sewer service to them. Both parties will pay their costs to hook into the City's sewer system if the City makes sewer access available.

Appropriation

A Lorence/Heggemeier motion and subsequent vote approved the appropriation of \$250,000 of the proceeds of the \$305,000 Note Anticipation Notes of 2010 from the TID 4 fund be contributed to the City of Owen Community Development Authority.

CDA Update

Chairman Steve Heggemeier reported on the 8/18/10 CDA meeting. The CWAIC Executive Director Mike Kawleski updated the CDA on his activities since being hired. He presented a copy of the cover story that will be appearing in the September issue of the Wisconsin Agriculturist. The CDA approved a donation of TID 4 funds in the amount of \$250,000 to CWAIC upon appropriation and receipt from the City of Owen. The Committee also discussed implementing certain requirements for proposed businesses wanting to move into the Agribusiness Park such as a business plan, feasibility study and financials/credit checks be made. The minutes of the 8/18/10 CDA meeting may be viewed upon request at City Hall or at www.cityofowen.com.

Historic District Map Amendment

A Tolzmann/Kiviko motion and subsequent vote approved the changes to the Owen Historic District Map.

Election Counter

The County Executive Committee responded back that they will not assist the City in paying for an election precinct counter and that it is every municipality responsibility and not the County's. A Heggemeier/Tolzmann motion and subsequent vote approved the purchase of a M100 Precinct Counter from ESS with payment not until January 2011. The City has in their 2010 budget \$2,075 and they will need to budget \$2,360 in 2011.

Training Update

Clerk Terri Ernst reported on the sessions she took part in at the Annual Wisconsin Municipal Clerks Association Conference in Green Bay on August 18-20, 2010. Sessions included: public records, email

retention, building inspections, paperless municipalities and motivation/leadership. The sessions brought a lot of information and important factors that the City needs to consider into the future.

Variance Expiration

A variance granted on 7-16-2009 for 425 E. 5th Street has expired. The lot still has remains of a foundation that the property owner was going to rebuild on. A Heggemeier/Tolzmann motion and subsequent vote approved to have the Clerk's office send a letter to the property owner to either raze/repair or build and that a response must be made for the Council's 9-14-10 meeting.

Parks & Rec.

Chairman Dennis Lulloff reported on the 8/11/10 Parks & Rec. meeting. The minutes were presented and covered the following topics: Mill Pond Park Design, Rules/Permits for limited Goose hunt and walking trail bridge behind Creekside. These minutes may viewed upon request at City Hall or at www.cityofowen.com. The Committee chose design #5 as the most preferred design for the Mill Pond Park Design. The Council wants the Clerk's Office to check with the City's liability insurance carrier on coverage for a goose hunt. A Heggemeier/Lorence motion and subsequent vote approved the goose hunt permit with the addition of a permit can be revoked for any noncompliance. The Mayor will call the bridge company regarding the bridge behind Creekside. The Old School has given permission to spray weeds on the trail.

Operator's License

A Tolzmann/Lorence motion and subsequent vote approved an operator's license to Gena Leonhard.

Disbursements

Questions about Check numbers 41999, 42030, 42037, 259 and 261 were answered. A Lorence/Kiviko motion and subsequent vote approved paying the following checks: City Pooled 41996-42046. City Total \$102,211.71; Water Total \$561.71; Sewer Total \$3,699.47 and CDBG 259-261.

Adjourn

A Tolzmann/Kiviko motion and subsequent vote approved to adjourn the 8/24/10 open session meeting at 8:29 p.m.