

September 14, 2010 **Common Council Minutes**

September 14, 2010

The City of Owen Common Council met in regular session on Tuesday, September 14, 2010 at 7:00 p.m. at City Hall. Mayor Timothy Swiggum presided and Deputy City Clerk/Treasurer Cindy Cardinal served as secretary. Present Alderpersons: Tolzmann, Lulloff, Kiviko, Lorence, Riihinen, and Heggemeier. A quorum being present, the meeting was called to order. Also present were City Clerk/Treasurer Terri Ernst (until 7:50 pm.) and Director of Public Works Gary Smith.

Approve Minutes

A Tolzmann/Lorence motion and subsequent vote approved the minutes for the 8/24/10 meeting.

Treasurer's Report

A Heggemeier/Lulloff motion and subsequent vote approved the Treasurer's report for August 2010.

Police Report

A Tolzmann/Lorence motion and subsequent vote approved the Owen-Withee Police report for August 2010.

Public Opinion

Present: Mike Voss-MSA Professional Services, Judy Vollrath-OW Enterprise, Terry Christen-Westland Insurance, and

Mike Kawleski-CWAIC Executive Director. Alderperson Heggemeier stated that he has received complaints from citizens questioning the need for a fourth officer. It was explained that this officer is a relief officer and will only be working when our regular officers are sick or on vacation, except for his training hours.

Awarding of Bid for Agribusiness Infrastructure Projects

Mike Voss from MSA Professional Services said there were fourteen prime contractors interested in the project, but only five of them submitted bids. Due to excessive rain this year, the City will need to get a wetlands permit from the DNR before the project can begin. The expected start date is October 1. There was discussion as to whether the City should proceed with the project without having a written offer for any of the sites in either the East Side Commercial Park or the Ag Park. CWAIC Executive Director Mike Kawleski was asked to give a short report on the status of the Innovation Center. A Heggemeier/Lulloff motion and subsequent vote approved to award the bid for the Agribusiness Infrastructure projects to Haas Sons Inc. for their alternate #3 bid in the amount of \$794,706.23.

Liability Insurance Proposal Package

Terry Christen from Westland Insurance was present to give the Council a proposal for liability insurance from the League of Wisconsin Municipalities. He said the coverage would be better than the current coverage and that the League is the City's organization, run by elected officials from various communities. He stated that a No Fault Sewer Backup provision could be added to our policy for an additional premium. The Council was also presented with renewal numbers from the City's current insurance company. A Lulloff/Kiviko motion and subsequent vote approved to go with the League of Wisconsin Municipalities Mutual Insurance through Westland Insurance at a cost of \$21,542, including the No Fault Sewer Backup insurance.

United Communities of Clark County Garbage and Recycling Services Contract

A Tolzmann/Lorence motion and subsequent vote approved a three year contract with Veolia Environmental Services through the United Communities of Clark County. This contract will result in a decrease in garbage costs.

Planning Commission Resignation/Appointment

A Heggemeier/Lulloff motion and subsequent vote accepted the resignation of Chris Brooks from the Planning Commission. A new member will be appointed at the next Council meeting.

Waste Water Operator Annual Conference

A Lorence/Heggemeier motion and subsequent vote approved to send Director of Public Works Gary

Smith to the Waste Water Operator Annual Conference.

Auditor 2011 Professional Services Agreement

A Tolzmann/Lulloff motion and subsequent vote approved the Professional Services Agreement with Clifton Gunderson to complete an audit for the City of Owen (Fiscal Year 2010), at a cost not to exceed \$21,000.

City Appraiser Contract 2011-2012

A Heggemeier/Lorence motion and subsequent vote approved a contract with Bowmar Appraisal for 2011-2012. The cost for 2011 will be \$6,100 and for 2012 the cost will be \$6,300.

2011 Budget

The timetable for the budget was discussed. A Personnel Committee meeting will be scheduled as soon as Health Insurance renewal numbers are known.

Parks & Rec

Chairperson Lulloff reported from the minutes: The Samuels Group is planning on attending the October meeting with a Mill Pond Park design update; two geese have been harvested since the opening of the early goose season; committee members questioned the status of the City's attempt to acquire the abandoned railroad bridge and why the banners were not hung on Central Ave. Keith Patrick from the DNR will be here September 22nd to look at the Walking Trail Bridge behind Creekside. If he will allow a culvert to be put in, the cost will be \$300-500 for a permit, the cost of the culvert, and new gravel/blacktop. The bridge could probably be removed and a culvert put in yet this fall. The bridge could be taken apart and possibly parts of it reused.

Operator's License

A Heggemeier/Riihinen motion and subsequent vote approved operator's licenses for Ginette Wendland, Joan Jalling, Dominique Nash, and Stacy Hansen.

Disbursements

A Tolzmann/Lulloff motion and subsequent vote approved paying the following checks, City Pooled 42047-42115: City Total \$54,145.16; Water Total \$14,783.40; Sewer Total \$9,653.30; and CDBG 2008 Check #1009.

Adjourn

A Heggemeier/Riihinen motion and subsequent vote approved to adjourn the 09/14/10 open session meeting at 8:41 p.m.