

October 12, 2010 **Common Council Minutes**

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The City of Owen Common Council met in regular session on Tuesday, October 12, 2010 at 7:00 p.m. at City Hall. Mayor Timothy Swiggum presided and City Clerk/Treasurer Terri Ernst served as secretary. Present Alderpersons: Tolzmann, Lulloff, Kiviko, Lorence, Riihinen, and Heggemeier. A quorum being present, the meeting was called to order. Also present were Deputy City Clerk/Treasurer Cindy Cardinal and Director of Public Works Gary Smith.

Approve Minutes

A Tolzmann/Riihinen motion and subsequent vote approved the minutes for the 9/28/10 meeting.

Treasurer's Report

A Heggemeier/Lorence motion and subsequent vote approved the Treasurer's report for September 2010.

Police Report

A Tolzmann/Riihinen motion and subsequent vote approved the Owen-Withee Police report for September 2010.

Public Opinion

Present: Mike Voss-MSA Professional Services, Judy Vollrath-OW Enterprise, and Mike Kawleski-CWAIC Executive Director. Mayor Swiggum reported that he and Council members went door to door last week asking residents to fill out a survey about a biomass facility wanting to locate in Owen at the Owen Mfg. site. Out of 100 surveys completed 84 responded that they support the addition of this facility to our community; 15 responded they may be willing to support this facility if provided more information; and 1 responded they do not support the addition of this facility to our community. The results of this survey have been passed on to the CEO of the biomass facility located in Spain.

Agribusiness Park Groundbreaking

Invitations were given to all members of the Council for the Monday, October 18th groundbreaking ceremony of the Central Wisconsin Agribusiness Park to take place at 2 pm.

Construction in the Agribusiness Park

Mike Voss from MSA Professional Services reported that the water and sewer construction, by Haas and Sons, to the Agribusiness Park is set to begin as soon as the wetland permit is received from the WDNR. Voss stated that construction could begin in the non-wetland areas of the project as soon as the storm water permit was received. He is hoping to hear back from the WDNR tomorrow. A Heggemeier/Kiviko motion and subsequent vote approved for Haas to begin construction in the non-wetland areas from Innovation Drive to manhole M, pending approval of the storm water permit and prior to approval of the wetland permit. Motion passed 5-1. Roll Call vote taken: Dan Tolzmann-no, Dennis Lulloff-yes, Mary Lynn Kiviko-yes, Mel Lorence-yes, Carla Riihinen-yes and Steve Heggemeier-yes.

Innovation Center Design Cost

A Heggemeier/Lulloff motion and subsequent vote approved to assure to The Samuels Group \$180,000 to finish the Innovation Center design and if needed to be taken from the unreserved/undesignated fund balance. Motion passed 5-1. Roll Call vote taken: Dan Tolzmann-no, Dennis Lulloff-yes, Mary Lynn Kiviko-yes, Mel Lorence-yes, Carla Riihinen-yes and Steve Heggemeier-yes. Mike Kawleski-CWAIC Executive Director reported that the Innovation Center has its first anchor tenant and that more information will be released once those agreements are signed. Mike, Jim Hackbarth and Jim Jasper of The Samuels Group have done considerable traveling and meeting with different agricultural based organizations and reporting and promoting of the Central Wisconsin Agribusiness Center in Owen, WI.

Zoning PH Report

Chairman Dan Tolzmann reported on the Zoning public hearing meeting held on 10/7/2010. A 5♦ side yard variance was approved to Bruce Kimpel at 525 W. North Street for construction of an emergency

fire exit. An 11' height variance was approved to Wayne Rice as he is planning to purchase 601 S. Altenburg and construct a garage.

Highway 29 Partnership

City Clerk Ernst reported that the Highway 29 Partnership will be soon conducting roundtable discussions with SCORE of Marshfield, WI to eventually offer local businesses a meeting with SCORE representatives to discuss their current business structures and develop plans for the future, in order to keep local businesses running and prospering in the Hwy 29 communities. SCORE is a premier source of free and confidential small business advice for entrepreneurs and business owners.

2011 Budget Report #1

City Clerk Terri Ernst presented a packet of the 2011 proposed department budgets. A closed session Personnel meeting was scheduled for Wednesday, October 20, 2010 at 4:30 pm. A Finance meeting was scheduled for Monday, October 25, 2010 at 8:30 am. Also included in the packet was notice of a 24.5% health insurance premium renewal for 2011 from United Health Care.

3rd Quarter Payroll Report

A Tolzmann/Lorence motion and subsequent vote approved the 2010 3rd quarter payroll report as presented.

Disbursements

A question was raised and answered about check #42231. A Tolzmann/Riihinen motion and subsequent vote approved paying the following checks, City Pooled 42173-42233: City Total \$53,330.51; Water Total \$51,467.91; Sewer Total \$6,248.90; and CDBG Grant Check #263.

Adjourn

A Heggemeier/Kiviko motion and subsequent vote approved to adjourn the 10/12/10 open session meeting at 9:09 p.m.