

October 28, 2010 **Sewer Commission**

OWEN-WITHEE SEWER COMMISSION
ANNUAL MEETING
OCTOBER 28, 2010

The City of Owen Sewer Commission met in regular session for an annual meeting, on Thursday, October 28, 2010 at 1:35 p.m. at the City Hall.

A Motion made by Dan Tolzmann to nominate Fred Gehrke as the Chairman carried all ayes.

Present members: Dan Tolzmann, Dennis Anderson, Bernie Shelton, Chairperson, Fred Gehrke and Jim Mertens. Also present: Clerk/Treasurer Terri Ernst, Brad Gokey, Sewer Treatment Plant Operator, Gary Smith DPW and Mike Voss of MSA Professional Services.

MINUTES

A Tolzmann/Shelton motion and subsequent vote approved the minutes from the last annual meeting held on 11/5/2009.

TREASURER'S REPORT

A Anderson/Shelton motion and subsequent vote approved the Treasurer's report for January through December 2009 and January to September 2010.

KERRY UPDATE

Dennis Anderson with Kerry Ingredients reported that construction of their new sewer treatment plant is underway and plans to bring the new plant online by April 1, 2011. October 6th 2010 was the last day that Kerry recorded any flow from their facility. Dennis Anderson will become the Certified Operator for the new plant.

FACILITIES PLAN

Each member of the Commission was sent a Wastewater Facility Plan the week prior to the meeting to review. Mike Voss with MSA Professional Services reported on priority areas of the report such as: future base flows, existing WPDES permit requirements and future effluent limits. Charts showing average month effluent BOD and TSS, and monthly effluent NH3 and phosphorus were reviewed. Wastewater flow projections, excluding Kerry Ingredients were reviewed for 2030. As Kerry Ingredients goes online with their own treatment plant on 4/4/2011, there will be reduced flow going to the City's treatment plant. As a result of the Facility Plan, three treatment alternatives were developed: #1) Conversion to complete mix/partial mix lagoon system (series operation) with chemical phosphorous removal, #2) Conversion to complete mix/partial mix lagoon system (parallel operation) with chemical phosphorus removal and #3) Parallel operation with diffuser replacement, offline storage and chemical phosphorus removal. Voss recommended alternative #2 for \$2,100,000. DPW Gary Smith asked if #2 is completed next year, could there be a need to redo the treatment in 3 to 5 years if there are significant changes in flow occurring due to services needed in Owen's Agribusiness and Eastside Commercial Park. Smith commented why not go with option #3 for \$2,748,000 to ensure that if future demands for more service occurs, the plant will be ready for it. It will cost more now but should ensure that the plant will be ready if the need arises within the next 2 to 3 years, which is possible. A Tolzmann/Gehrke motion and subsequent vote approved to have MSA to bring back more information about Alternative #3 at the next meeting scheduled for November 11, 2010 at 3:00 p.m.

OPERATOR'S LOG

A report was presented by STP Operator Brad Gokey. The filter is getting old and needs some repairs, which can wait until the upgrade to the plant occurs. Upgrading the sewer treatment plant will include new controls which should take care of the maintenance problems to the controls. Gokey was instructed by Carl at MSA to try running cell 2 at 14 which worked fine and the Black River testing passed this year. A Mertens/Anderson motion and subsequent vote approved the log.

I AND I REPORT

The infiltration/inflow report for all of 2009 and Jan. through Sept. 2010 were reviewed. Sewer main

repairs and lining were made on E. 4th Street. A Tolzmann/Mertens motion and subsequent vote approved the report.

2010 BUDGET COMPARISON

Clerk Ernst reported that actual expenses for 2010 were way down as projects proposed have been put on hold pending the outcome of the Facility Plan and the plan chosen. No action taken.

2011 BUDGET

Clerk Ernst reported that most budget lines have been proposed except for any larger projects not yet determined. A 2nd 2011 budget report will be presented on 11/11/2010.

SEWER RATE

The Finance Committee has inquired if a small increase of 50 cents could be made to the sewer consumption charge. Clerk Ernst will look into how much extra revenue that could generate for 2011 and bring back to the Committee on 11/11/2010.

ADJOURN

A Shelton/Anderson motion and subsequent vote adjourned meeting at 2:57 pm.