

July 24, 2012 **City Council Minutes**

July 24, 2012

The City of Owen Common Council met in regular session on Tuesday, July 24, 2012 at 5:30 p.m. at City Hall. Mayor Stephen Heggemeier presided and City Clerk/Treasurer Terri Ernst served as secretary. Present Alderpersons: Hanson, Lulloff, Lorence, Feldman and Kiviko. Absent was Tolzmann. A quorum being present, the meeting was called to order. Also present: Tim Swiggum-CDA Director, Gary Smith-DPW and Brad Gokey-Sewer Treatment Plant Operator.

Approve Minutes

A Lorence/Lulloff motion and subsequent vote approved the minutes for the 7/10/12 meeting.

Public Opinion

Public present: Mike Voss-MSA Professional Services. Lorence questioned who gave the approval to hire a sweeper to sweep the streets prior to Owen Jr. Fair. The approval by the Mayor was given to get it done before the fair as Loyal will no longer allow Owen to utilize their sweeper. It was requested to have Gary Smith-DPW ask Greenwood if they would allow us to use theirs.

WWTF Project update

Mike Voss-MSA Professional Services presented a project update report for the wastewater treatment facilities upgrade. The plans have been submitted to the DNR and a review meeting will be held MSA on August 1st. Approval is anticipated after the review meeting.

WWTF Insulate and Siding

Mike Voss-MSA Professional Services reported that the existing west and north sides of the existing control building needs to be insulated. These walls become very cold in the winter and hot in the summer making it uncomfortable for the occupants working in the building. An estimated cost of this work is \$24,000 with an additional \$3000 to prepare plans and specs. Voss recommended this project wait until after the WWTF upgrade is completed.

WWTF Blower Room

Mike Voss-MSA Professional Services reported that the sound deadening system in the boiler room needs to be removed and installed with a new system. A Lorence/Kiviko motion and subsequent vote approved to add this project as an additive bid alternate.

OMI Wetland

Mike Voss-MSA Professional Services reported that a wetland delineation of the OMI property is necessary to move forward in the sale of the property. This will cost \$3,000 which includes a full DNR ready report. SEH submitted a proposal for \$2,000 but did not include a DNR ready report. A Lulloff/Feldman motion and subsequent vote approved with these contingencies: to have Marvin Matejka pay for the wetland delineation of \$3,000 upon the sale of the OMI property; and contingent upon the real estate agreement and railroad agreement.

City Property Tree Management

Mayor Heggemeier reported his concerns regarding the condition of the trees on 40 acres of City property at the corner of Willow Road and County Highway D. Heggemeier commented that this wooded area has a lot of tree and brush growth and many fallen trees. If select cut, these 40 acres would be become more attractive to future development. A Lorence/Hanson motion and subsequent vote approved to send the issue to the Tree Advisory Board and have them bring back a plan to the City Council at a later date.

Offer to Purchase

A Planning meeting was scheduled for July 18th but was unable to meet due to there not being a quorum. For those that were present, Mr. Bohl reported he is interested in Lot 2 of the East Industrial Park but would also consider Lot 4. Bohl is not looking to construct storage units until later this year. Another Planning meeting will be scheduled for later this year.

CDA Report

CDA Director Tim Swiggum gave updates on projects and the council received an update from the CDA meeting held on July 18th. Onsite Power and James Louks continue to make progress on their respective projects. Dave Konwinski will be in town early August to hopefully begin the process to purchase the property. CWAIC has been working on a new needs based design for the building. The Downtown Revitalization Committee is working on the September 8th "Indian Summer" Fest to be held in conjunction with the O-W Chamber of Commerce. They are currently looking for crafters to fill the Old School during the day. A "Power of 10" meeting was held July 10, 2012 at the Woodland Hotel and was attended by 20 people. Many areas of downtown were broken down and discussed for potential improvements. Quality Roasting is going to build up to 3 new storage bins that are larger than the current ones. Construction will start on the first one soon. The real estate department for the dollar store has visited Owen and is satisfied with the market area. We will wait to hear from them as they move forward. We are looking for up to 10 people to attend a meeting in Greenwood on August 14th. It is called "Small Town Downtown Forum" and ideas will be discussed for improving our downtowns. Anyone interested should sign up at city hall.

Parks & Rec.

Dennis Lulloff, Chairman, reported on the minutes of the 7/11/12 Parks & Rec. meeting. Discussed were: Improvements to the Mill Pond Park concession stand and pavilions and getting donations for the work; Railroad Bridge has no new developments; Effectiveness of egg oiling and fall special goose hunt; Campground additional sites have been deemed to costly to pursue; Campground bathroom facility needs some improvements; Meetings will not be every month, only when needed; The next meeting will be at the Mill Pond Park to assess what is needed.

Payroll Report

The Quarterly Payroll Report was presented. The Council would like to have Police Chief Poirier justify at the next meeting why his officers have so much overtime due to training. A Lorence/Feldman motion and subsequent vote approved the 2nd Quarter Payroll Report.

Disbursements

A Lulloff/Hanson motion and subsequent vote approved paying the following checks, City Pooled 44661-44707: City Total \$38,442.41; Water Total \$1,599.30; Sewer Total \$9,905.58.

Adjourn

A Lorence/Kiviko motion and subsequent vote approved to adjourn the 7/24/12 open session meeting at 7:06 p.m.

Mayor, Stephen M. Heggemeier
Terri Ernst, City Clerk/Treasurer

(To be considered for approval at the 8/14/2012 Council Meeting. Published 8/1/2012.)