

November 13, 2012 **City Council Minutes**

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The City of Owen Common Council met in regular session on Tuesday, November 13, 2012 at 5:30 p.m. at City Hall. Mayor Stephen Heggemeier presided and City Clerk/Treasurer Terri Ernst served as secretary. Present Alderpersons: Hanson, Tolzmann, Lulloff, Lorence, Feldman and Kiviko. A quorum being present, the meeting was called to order. Also present were Tim Swiggum-CDA Director, Officer John Stubbe and Gary Smith-DPW.

Minutes

A Tolzmann/Lulloff motion and subsequent vote approved the minutes for the 10/23/12 meeting.

Treasurer's Report

A Tolzmann/Kiviko motion and subsequent vote approved the October Treasurer's Report.

Police Report

A Lulloff/Feldman motion and subsequent vote approved the October Owen-Withee Police Report.

Police Service Agreement

A Feldman/Tolzmann motion and subsequent vote approved the October Owen-Withee Police Report.

Public Opinion

Present: Mike Voss-MSA Professional Services. No public opinion.

Pay Request

A Lulloff/Tolzmann motion and subsequent vote approved Pay Request of \$364,530.20 to Staab Construction Corp. for work completed at the Wastewater Treatment Facility 9/13/12 to 10/29/12.

Change Order

Mike Voss-MSA Professional Services reported that more than anticipated amount of sludge has been found in Pond 2 & 4 at the WWTF. A Change order for \$78,165.00 was presented for consideration. A Lorence/Feldman motion and subsequent vote approved to table the discussion until the next meeting.

Check

On 10/9/12 Check #44940 to MSA Professional Services was held due to further explanation needed for the charges of design work for the WWTF. After explanation by Mike Voss, a Lorence/Lulloff motion and subsequent vote approved to pay the check.

Water Utility

Clerk Ernst explained the recommendation by the Public Service Commission is that the City needs to complete a simplified rate case to raise water rates 3.2%. The PSC explains that operating expenses continue to go up every year and Withee raised their water rates in 2010. A Feldman/Kiviko motion and subsequent vote approved to complete a simplified rate case to raise water rates 3.2%.

Fire Dept. Agreement

A Hanson/Lorence motion and subsequent vote approved the Intermunicipal Cooperation Agreement making the Owen-Withee-Curtiss Fire Association the Owen-Withee-Curtiss Fire District.

Auditor Agreement

A Lulloff/Tolzmann motion and subsequent vote approved the Professional Services Agreement with Clifton Larson Allen for audit services.

Outside Employment

A Hanson/Lorence motion and subsequent vote approved Gary Smith-DPW to work part-time for the Woodland Hotel.

2013 Budget

Clerk Ernst reported that the proposed budget will be published in the November 14th issue of the OW

Enterprise. To balance the budget, 1 line item was added for borrowing funds for the Hwy. X street project. The amount for a street sweeper was reduced to \$10,000 from \$20,000 and \$1,500 was removed for street banners which can be funded from a reserve account.

CDA Report

CDA Director Tim Swiggum reported that the money from the EDA has not shown up yet. The City should soon receive a request for annexation for the Dollar Store. The grain storage group will be meeting next week and hopefully will have an answer for the site in the City. The fertilizer company has had some employee changes. James Louks is presently out west finalizing the escrow account. The DRC is busy decorating and planning for a Christmas lighting ceremony on Owen's main street on November 23rd. The dime store is getting quotes for glass.

Disbursements

Questions were answered for Checks 45044 & 45070. A Lorence/Feldman motion and subsequent vote approved paying the following checks, City Pooled 45004-45086: City Total \$63,027.24; Water Total \$13,427.81; Sewer Total \$7,971.12; TIF #4 \$14,237.50.

Convened into Closed Session: Tolzmann/Lulloff motion and subsequent vote approved to go into closed session at 6:46 pm for Police Dept. vacancies under Wis Stats; 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Reconvened into Open Session at 7:46 pm by a Lorence/Tolzmann motion and subsequent vote to take action, if any, on the matter discussed in Closed Session.

A Tolzmann/Lorence motion and subsequent vote approved to advertise for a Police Chief's position on WILENET web site for 2 weeks.

Adjourn

A Kiviko/Hanson motion and subsequent vote approved to adjourn the 11/13/12 open session meeting at 7:49 p.m.

Mayor, Stephen M. Heggemeier
Terri Ernst, City Clerk/Treasurer

(To be considered for Approval at the 11/27/2012 Council Meeting. Published 11/21/2012.)