

## February 10, 2015 **City Council Minutes**

FEBRUARY 10, 2015

The City of Owen Common Council met in regular session on Tuesday, February 10, 2015 at 5:30 p.m. at City Hall. Mayor Stephen Heggemeier presided and City Clerk/Treasurer Terri Ernst served as secretary. Present Alderpersons: Hanson, Tolzmann, Lulloff, Lorence, Pfeffer, and Kiviko. A quorum being present, the meeting was called to order. Also present were: Tim Swiggum-CDA Director, Erik Stinson-PW and Sergeant Stubbe.

### Minutes

A Tolzmann/Pfeffer motion and subsequent vote approved the minutes for the 1/27/15 meeting.

### Treasure's Report

A Lorence/Kiviko motion and subsequent vote approved the January Treasurer's Report.

### Police Report

Presented to the Council were the January Police Report & an address history report. A Tolzmann/Pfeffer motion and subsequent vote approved the Police Reports.

### Outside Employment

A Hanson/Lulloff motion and subsequent vote approved to pre-approve to allow police officers outside employment on a case by case basis and Council must be advised.

### Police Training Report

Police Chief Andrew Schade received from the Department of Justice Law Enforcement Standards Firearms Instructor and patrol rifle instructor in Milwaukee. Chief Schade is now a state certified Handgun and patrol rifle instructor.

### Donation Old Equipment

A Lulloff/Pfeffer motion and subsequent vote approved to allow Chief Schade donate to the OWC Fire District an upper light bar and led lights and to Clark County Sheriff's Dept. a cage and a push bar from the old squad car. Clark County donated the use of a squad car to Owen when our squad was being repaired. OWC Fire District recently donated medical bags for in the squad cars for EMS calls.

### Police Firing Range

A Pfeffer/Lorence motion and subsequent vote approved to have the firing range be designated for the Police Dept. only and in certain situations Chief Schade to allow permission to the public upon request at the Police Dept. and to make updates to the range. No trespassing signs are posted.

### Outdoor Burning

Mark Renderman-OWC Fire District presented a letter written to Patrick Pfeffer regarding his burning unit. It is not a burning barrel. He is burning only clean pine wood for warming their hands when working outside. Mark says there has been unlawful burning of garbage which should be called in to the Police Dept. immediately. Any one with questions about burning on their property should call Mark Renderman for clarification and permission.

### Police Door

Clerk Ernst reported that the police door has been disposed. Chief Schade said it was hauled away and properly disposed of. Question was asked about City Hall office doors and windows and that they are not secure.

### Wastewater Training

A Lulloff/Pfeffer motion and subsequent vote approved for Brad Gokey to attend a Wastewater Regional Meeting in Black River Falls

### Public Works Report

Erik Stinson-PW's the new 2007 IH Truck is done and the sides are built with no back gate and have hydraulic lift. The culverts are in on Willow Road and the road is open. The new Case loader should be

delivered to the dealership next week and have the plows installed. Xcel is renting land by the Owen garage. There was a water leak at a trailer home but the break was after the meter.

#### PW's Training

Erik Stinson attended a technical seminar hosted by Contech Engineered Solutions for all of Clark County Public Works Departments. The program included bridge installations and culvert installation.

#### Job Description

A Pfeffer/Tolzmann motion and subsequent vote approved Erik Stinson to be officially named the City's Director of Public Works.

#### Public Present

Linda Wyeth-Sentinel & Rural News, Pam Jaffke, Sandy Deacon, Mark Renderman and Cindy Cardinal, O-W Enterprise. Sandy Deacon asked if the windows in the police dept. will be blocked. Question was asked if the police dept. was ever broken in to. The post office is locked by the police dept. each evening but not at any set time.

#### Health Savings Acct.

Clerk Ernst reported that under the advisement of the City's insurance broker, several companies contribute the employer's HSA portion at each payroll. Since 2010, the City has been issuing the employees their HSA at the first of the year. If an employee leaves the City during the year, that money is theirs to keep, even if they didn't work the full year. A Lorence/Pfeffer motion and subsequent vote approved to table the issue and have Clerk Ernst look into further information and bring back at the next meeting.

#### CDA Report

Tim Swiggum reported that another party is interested in the OMI property near the water tower. The closing of the Woodland should happen at the end of February. The Downtown Revitalization Committee met and will meet again next week. It's difficult to form a quorum because there are so many members. The railroad building will be looked at for asbestos. The Dollar General is looking forward to ground breaking this spring.

#### Disbursements

Questions were answered for Check numbers 22852, 22861, 22881 and 22898. A Lorence/Pfeffer motion and subsequent vote approved to pay the disbursements: City Pooled Check#22826-22902. City \$55,354.01, Water \$18,170.38, Sewer \$9,338.86, and TIF #4 \$100.00.

#### Adjourn

A Kiviko/Lorence motion and subsequent vote approved to adjourn the 2/10/15 open session meeting at 6:27 p.m.

Stephen M. Heggemeier, Mayor  
Terri Ernst, City Clerk/Treasurer

(To be considered for Approval at the 2/24/2015 Council Meeting. Published 2/18/2015.)