

## July 28, 2015 **City Council Minutes**

JULY 28, 2015

The City of Owen Common Council met in regular session on Tuesday, July 28, 2015 at 7 pm at City Hall. Mayor Thomas Nelson presided and City Clerk/Treasurer Terri Ernst served as secretary. Present Alderpersons: Mauel, Jaffke, Knight, Pfeffer and Kiviko. Absent was Lorence. A quorum being present, the meeting was called to order. Also present were: Tim Swiggum-CDA Director, John Stubbe-Officer and Erik Stinson-DPW

### Minutes

A Jaffke/Mauel motion and subsequent vote approved the minutes for the 7/14/15 meeting, with Pfeffer abstaining as he was absent.

### Public Present

Linda Wyeth-Sentinel & Rural News, Karen Swiggum, Mike Voss-MSA Professional Services, Elvis Haemer and Cindy Cardinal, O-W Enterprise.

### Pay Request

A Pfeffer/Kiviko motion and subsequent vote approved the final pay request to Earth Inc. for \$13,110.55 for the Willow Culvert Project.

### Lift Station Study

A Pfeffer/Jaffke motion and subsequent vote approved a Lift Station Study to be completed by MSA Professional Services for \$8,750.

### Kerry Park Rehab

Elvis Haemer from Kerry Ingredients was present to explain that Kerry Ingredients would like to make the blue and orange park on 4th and Ash Street a rehab project for them. Annually they would like to make improvements to the equipment and area. There is a new bench there now donated by Kerry. Kerry would also like to rename the park. A Pfeffer/Mauel motion and subsequent vote approved for Kerry Ingredients to move forward with their rehab project and to present a 5 year plan to the Council.

### Unfit Dwellings

Two properties have been brought to the Mayor's attention. 1) Parcel #265.0011.000 Del Lussenden @ 537 E. 3rd Street; 2) Parcel #265.0203.000 Dan Parker @ 319 E. 2nd Street. A Pfeffer/Knight motion and subsequent vote approved to have the City's building inspector Bob Christensen contact each property owner, complete inspections, followed by a letter and give 30 days to comply.

### Sign

Fred Schindler contacted Tim Swiggum-CDC regarding the Clark County Rehab & Living Center putting up an electronic message board across Highway 29 on the City property zoned commercial. The WDOT told Schindler that they are not allowed to put the sign on County land zoned agricultural. Schindler was not present to explain. A Pfeffer/Mauel motion and subsequent vote approved to table the issue until more information is received.

### Library

Reminder of tomorrow nights Retirement Celebration for Librarian Shirley Lehr on the Library lawn. Everyone is invited to read 1 minute.

### CDC Report

The DRC is busy planning the Car Show and Burn Out Contest to be held on August 15th. So far \$2,300 has been raised from local business contributions. The Owen-Withee Chamber of Commerce will hold a small ribbon cutting ceremony for the Dollar General on Wednesday, July 29th. They will open for business but not all product is in stock. This is to train their new employees also. The official grand opening ceremony will be conducted by the Clark County Economic Development at a later date. Parks & Rec. will meet tomorrow night. They will be working on a bridge proposal and warming shed plan.

### CDC Training

Tim Swiggum-CDC will be attending a final training in September in Baltimore to complete his certification for Economic Development Professional Certification. Swiggum has applied for a

scholarship to pay for some expenses. A Pfeffer/Knight motion and subsequent vote approved up to \$1,000 for Tim Swiggum-CDC to use towards other expenses, air faire and motel for him to attend this final training.

#### Licenses

A Pfeffer/Kiviko motion and subsequent vote approved the applications for Operators Licenses to Ashley Miller and Dustin Pecha. A Pfeffer/Mauel motion and subsequent vote approved the application for a Temporary Picnic License to the Holy Rosary Summerfest.

#### Overtime Report

Pfeffer questioned Clerk Ernst if Deputy Clerk Carol Devine is part-time. Devine is considered permanent part-time and when Ernst is out of the office for vacation or sickness Devine's hours will be over her normal 60 hours. A Pfeffer/Knight motion and subsequent vote approved the 2nd Quarter Overtime Report.

#### Disbursements

Question was answered for Check number 23506. A Knight/Kiviko motion and subsequent vote approved to pay the disbursements: City Pooled Check #23465-23509. City \$42,865.96, Water \$628.80, Sewer \$2,800.41.

#### Adjourn

A Kiviko/Knight motion and subsequent vote approved to adjourn the 7/28/15 open session meeting at 7:56 p.m.

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Thomas Nelson, Mayor Terri Ernst, City Clerk/Treasurer

(To be considered for Approval at the 8/11/2015 Council Meeting. Published 8/5/2015.)