

## NOVEMBER 11, 2016

The City of Owen Common Council met in regular session on Tuesday, November 11, 2016 at 7 pm at City Hall. Mayor Thomas Nelson presided and Deputy City Clerk Carol Devine served as secretary. Roll call: Alderpersons: Mauel, Wilczek, Jaffke, and Wagner.. A quorum being present, the meeting was called to order. Also present were: Andy Schade-Owen PD, Tim Swiggum-CDC and Erik Stinson-DPW.

### Minutes

A Wilczek/Wagner motion and subsequent vote approved the minutes of the 10/25/2016 meeting.

### Treasure's Report

A Jaffke/Mauel motion and subsequent vote approved the Octobers Treasurer's Report.

### Public Opinion

Public Present: Mike Voss-MSA Professional Services, Melvyn Lorence, and Cindy Cardinal-O-W Enterprise. No Public comments.

### Police Report

A Wilczek/Jaffke motion and subsequent vote approved the October police report.

### Public Works Report

Erik Stinson-DPW prepared a report for 10/12//2016 to 11/8/2016. Pam Jaffke thanked the City for putting mulch in the low-lying Community Garden Plots. The mayor inquired as to how our meter replacements were going. Erik replied we are on schedule to replace 10% of our oldest water meters each year to remain compliant with the Public Service Commission. A Jaffke/Mauel motion and subsequent vote approved Erik Stinson's Public Works Report.

### East 4<sup>th</sup> Street Update

Mike Voss, of MSA Professional Services, reported the streets will remain gravel throughout the winter to settle properly. The intersections at 4<sup>th</sup> and Paul and the widening of the intersection on Paul and 3<sup>rd</sup> St are nearing completion. We are waiting on American Concrete now to finish the curb and gutter, but that should be completed this coming week. Sidewalks will not be replaced until next spring. Any concerns contact City Hall. A Mauel/Jaffke motion and subsequent vote approved the East 4<sup>th</sup> Street update.

### Pay Request #2 Haas Sons East 4<sup>th</sup> Street Project

Mike Voss stated the 2<sup>nd</sup> pay request for Haas Sons, in the amount of \$235,261.29 was now due, leaving the amount of roughly \$200,000 to be paid upon completion in the spring. This is a unit based contract and we are paying for work that has been completed thus far. A Mauel/Wagner motion and subsequent vote approved pay request #2 to Haas Sons.

### Public Works Training Report

On October 13th, Dennis and Todd attended Annual Wastewater Convection in LaCrosse. They attended both the Phosphorus and the Inflow and Infiltration Classes for 6 credits each. Matt and Erik went to Plover on the 26<sup>th</sup> where Erik attended a Wastewater Lab class and Matt attended the Ground Water distribution presentation. Both men took exams on their respective classes last Wednesday and were awarded the needed credits. Dennis also did a wastewater training class online for credit. A Wilczek/Maul motion and subsequent vote approved the Public Works training report.

### Brush Chipping in the City

Brush pick up is not designed for picking up brush after people have trees removed/topped. This is a service to pick up brush after storms, normal trimmings. It is designed to pick up brush for people who don't have a truck, can't get the cuttings to the brush pile. It is not meant to spend hours at one house picking up a pile of brush. The brush should be in manageable piles and we shouldn't be at any one spot for more than 5 minutes. The City brochure which is sent out with the taxes will be rewritten to inform people that there will be a charge for larger piles of brush. A Jaffke/Maul motion and subsequent vote approved the rewriting of the 'Brush Collection' section for the City Brochure, with the afore mentioned changes.

### Deputy Clerk Training Report

Carol Devine reported she attended a Basic Excel computer training course at CVTC in Eau Claire on October 29<sup>th</sup>. She reported the class very helpful as our new computers, here at City Hall, were just installed with Windows 7 and that is what the class had just switched over to. A Maul/Wagner motion and subsequent vote approved the Deputy Clerk training report.

### Consideration of CSM Maps N Paul Ave

Land surveyed was from 536 N Paul to 412 N Paul, squaring off the property lines on the west side of these lots. The new maps need to be approved by Council so they can be recorded at the County. An Mauel/Jaffke motion and subsequent vote approved the maps.

### 2017 Budget Update

No motion needed on the budget at this time. The Finance Committee will be meeting again to make final adjustments to bring back to the Council for approval.

**3<sup>rd</sup> Quarter Overtime Report**

No questions. A Mauel/JWilczek motion and subsequent vote approved the 3<sup>rd</sup> quarter overtime report.

**CDC Report**

CDC Tim Swiggum reported that Heartland is moving forward with the OMI property. Asbestos removal has started and demolition is slated for later this week. Tim thinks attorney fees too high for Heartland agreement as he did most of the negotiating. Still waiting on the attorneys for the Jarocki deal, otherwise moving along. Christmas decorating is in progress. The Park & Rec would like the DRC to take over responsibility for the Old Depot.

The DRC has lost an active member in Linda Wyeth and she will be greatly missed. A Wilczek/Mauel motion and subsequent vote approved the CDC report.

**Disbursements**

Question on ck# 25322-Diggers Hotline. Question answered. A Mauel/Jaffke motion and subsequent vote approved to pay the disbursements: City Pooled Check #25294-25356. City \$103,576.12; Water \$87,149.89; Sewer \$59,517.73.

**Adjourn**

A Wilczek/Wagner motion and subsequent vote approved to adjourn the 11/11/16 open session meeting at 7:23 p.m.

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Thomas Nelson, Mayor

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Carol Devine, Deputy City Clerk

(Approved at the 11/22/16 Council Meeting. Published 11/14/16)